Event Details

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	1
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

Submit To: PORT AUTHORITY
345 SIXTH AVENUE
THIRD FLOOR
PITTSBURGH PA 15222-2527
United States
Contact: Catherine A Terrill
Phone: 412/566-5188
Email: cterrill@portauthority.org

Event Description

Supplemental EAP Provider Support Services

General Comments

- 12/10/18 - Please see attached PDF Documents, Transmittal No. 5 - Addendum No. 3, and General Information, plus one ebusiness generated document.

  12/4/18 - Please see attached PDF Documents, Transmittal No. 4 - Addendum No. 2, plus one Ebusiness generated document.

  11/21/18 - Please see attached PDF documents, Transmittal No. 3 and Answers to Questions posed by Interested Parties, plus one ebusiness generated document.

  11/16/18 - Please see attached PDF documents, Transmittal No. 2, Information Meeting Minutes and Information Meeting Attendance Sheets, plus one Ebusiness generated document.

  11/7/18 - Please see attached PDF document, Tranmittal No.1 - Addendum No. 1, plus one Ebusiness generated document.

  Please see attached 17 RFP Documents, plus one Ebusiness generated document. Please be sure to print out all 17 RFP Documents.

  Please submit proposals in accordance with the instructions in the RFP. If you have questions about the RFP document itself, difficulty accessing the RFP documents, or other IT issues related to Ebusiness, please contact Ms. Catherine Terrill at (412) 566-5188.

General Questions

Question	UOM	Best	Worst	Response
Did you submit hard copies of your proposal as per the RFP requirements?		Yes		

Required: Yes Mandatory Response:Yes

Response Comments

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	2
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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Email: cterrill@portauthority.org

Line Details

Line: 1 **Item ID:** **Line Qty:** 1.00 **UOM:** EACH **Bid Qty:**
Required: Yes **Reserve Price:** No
Min/Max Qty: No min / No max

Description: See attached documents

*** You may bid more than the requested quantity up to the specified maximum quantity.**

Question	UOM	Best	Worst	Response
What is the unit cost?				

Required: Yes Mandatory Response: No

Response Comments

Price Components

Component	UOM	Worst	Unit Price	Component Quantity	Component Price
	EACH	0			

Event Header into overall Line score.	EACH	1	0	

Required: No Mandatory Response: No

Response Comments

What is the delivery Date?		10/15/2008	12/31/2008

Required: No Mandatory Response: No

Response Comments

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	3
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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United States
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Email: cterrill@portauthority.org

Line: 2 **Item ID:** **Line Qty:** 1.00 **UOM:** EACH
Required: Yes **Reserve Price:** No

Bid Qty:

Min/Max Qty: No min / No max

Description: See attached documents

*** You may bid more than the requested quantity up to the specified maximum quantity.**

Question	UOM	Best	Worst	Response
What is the unit cost?				

Required: Yes Mandatory Response: No

Response Comments

Price Components

Component	UOM	Worst	Unit Price	Component Quantity	Component Price
	EACH	0			

Event Header into overall Line score.	EACH	1	0	

Required: No Mandatory Response: No

Response Comments

What is the delivery Date?		10/15/2008	12/31/2008	

Required: No Mandatory Response: No

Response Comments

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	4
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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THIRD FLOOR
PITTSBURGH PA 15222-2527
United States
Contact: Catherine A Terrill
Phone: 412/566-5188
Email: cterrill@portauthority.org

Bidder Information

Firm Name:		
Name:	**Signature:**	**Date:**
Phone #:	**Fax #:**	
Street Address:		
City & State:	**Zip Code:**	
Email:		

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	5
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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United States
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Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** EACH
Description: See attached documents

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:
Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 1
Due Date: 12/04/2018
Freight Terms: FOB Delivery Point
Ship Via:
Ship To:

Line: 2 **Item ID:** **Line Qty:** 1 **UOM:** EACH
Description: See attached documents

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:
Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 1
Due Date: 12/04/2018
Freight Terms: FOB Delivery Point
Ship Via:
Ship To:

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	6
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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Appendix B - Terms & Conditions

1. PORT AUTHORITY OF ALLEGHENY COUNTY'S ebusiness POLICY

Terms of Use for the Port Authority of Allegheny County ebusiness website

AGREEMENT BETWEEN USER AND PORT AUTHORITY OF ALLEGHENY COUNTY
The Port Authority of Allegheny County ("Port Authority") ebusiness website is offered to you conditioned on your acceptance without modification of the terms, conditions, and notices contained herein. Your use of the Port Authority ebusiness website constitutes your agreement to all such terms, conditions, and notices, as well as any additional terms, conditions, and notices contained in the Terms of Use, which can be found by using the link on the Port Authority website home page.

MODIFICATION OF THESE TERMS OF USE
Port Authority reserves the right to change the terms, conditions, and notices under which the Port Authority ebusiness website is offered, including but not limited to the charges associated with the use of the Port Authority ebusiness website.

NO UNLAWFUL OR PROHIBITED USE
As a condition of your use of the Port Authority of Allegheny County ebusiness website, you warrant to Port Authority that you will not use the ebusiness website for any purpose that is unlawful or prohibited by these terms, conditions, and notices. You may not use the Port Authority ebusiness website in any manner which could damage, disable, overburden, or impair the Port Authority ebusiness website or interfere with any other party's use of the Port Authority ebusiness website. You may not obtain or attempt to obtain any materials or information through any means not intentionally made available or provided for through the Port Authority ebusiness website.

You further agree that when using the Port Authority ebusiness website, you will not:
• Restrict or inhibit any other user from using this website.
• Violate any code of conduct or other guidelines which may be applicable for any particular service associated with Port Authority's ebusiness.
• Harvest or otherwise collect information about others, including e-mail addresses, without their consent.
• Violate any applicable laws or regulations.
• Violate any applicable Port Authority code of conduct, policy, rule, board resolution, or regulation.

Port Authority reserves the right at all times to disclose any information as necessary to satisfy any applicable law, regulation, legal process or governmental request.

LIABILITY DISCLAIMER
The Information, software, and services included in or available through the Port Authority ebusiness website may include inaccuracies or typographical errors. Changes are periodically added to the information herein. Port Authority and/or its agents may make improvements and/or changes in the Port Authority ebusiness website at any time. In the event you believe that there are any perceived errors relating to the Port Authority's ebusiness website, please bring the errors to the attention of the Port Authority's Purchasing and Materials Management Department.

To the maximum extent permitted by applicable law, in no event shall Port Authority and/or it's agents be liable for any direct, indirect, punitive, incidental, special, consequential damages or any damages whatsoever including, without limitation, damages for loss of use, data or profits, arising out of or in any way connected with the use or performance of the Port Authority ebusiness website, with the delay or inability to use the Port Authority ebusiness website or related services, the provision of or failure to provide services, or for any information, software, products, services, and related graphics obtained through the Port Authority's ebusiness website, or otherwise arising out of the use the Port Authority's ebusiness website, whether based on contract, tort, negligence, strict liability or otherwise, even if Port Authority or any of its agents has been advised of the possibility of damages, because some states/jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, the above limitation may not apply to you. If you are dissatisfied with any portion of the Port Authority ebusiness website, or with any of these terms of use, your sole and exclusive remedy is to discontinue using the Port Authority's ebusiness website.

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	7
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

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TERMINATION/ACCESS RESTRICTION
Port Authority reserves the right, in its sole discretion, to terminate your access to the Port Authority ebusiness website and the related services or any portion thereof at any time, without notice, for violation of any portion of the Terms of Use or for any reason whatsoever.

This agreement is governed by the laws of the Commonwealth of Pennsylvania, U.S.A. and you hereby consent to the exclusive jurisdiction and venue of courts in Allegheny County, Pennsylvania, U.S.A. in all disputes arising out of or relating to the use of the Port Authority ebusiness website. Use of the Port Authority ebusiness website is unauthorized in any jurisdiction that does not give effect to all provisions of these terms and conditions, including without limitation this paragraph. Port Authority's performance of this agreement is subject to existing laws and legal process, and nothing contained in this agreement is in derogation of Port Authority's right to comply with governmental, court and law enforcement requests or requirements relating to your use of the Port Authority ebusiness website or information provided to or gathered by Port Authority with respect to such use. If any part of this agreement is determined to be invalid or unenforceable, the remainder of this agreement shall be deemed to be in full force and effect. Unless otherwise specified herein, this agreement constitutes the entire agreement between the user and Port Authority ebusiness website and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written, between the user and Port Authority with respect to the Port Authority ebusiness website. A printed version of this agreement and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon or relating to this agreement to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. It is the express wish of the parties to this agreement that this agreement and all related documents and communications be drawn up in English.

COPYRIGHT AND TRADEMARK NOTICES
All contents of the Port Authority ebusiness website are: Copyright 2008 by Port Authority and/or its agents. All rights reserved.

ENCRYPTION OF BID SUBMISSIONS
All bids submitted in any bidding event that is designated by Port Authority, at its sole discretion, as a sealed event on Port Authority's ebusiness website will automatically be encrypted. Each bid submission has an assigned bid submission closing date and time. The encryption process protects the sanctity of your bid. Your bid cannot be opened by anyone until the assigned bid submission closing date and time.

SERVER OR WEBSITE OUTAGES
While the Port Authority does not normally have any issues with the operation of its server and its ebusiness website, it is possible that a server or system outage may occur from time to time. Should any entity or bidder experience any problem accessing Port Authority's ebusiness website, said entity or bidder should immediately contact Port Authority's Purchasing and Materials Management Department so that the Port Authority can promptly determine if said access problem is due to a problem with Port Authority's server and/or ebusiness website. Such a determination will be made at Port Authority's sole discretion. In the event that Port Authority determines that its server, systems or ebusiness website is not working properly and the flow of electronic media is interrupted, Port Authority, at its sole discretion, reserves the right to reschedule the assigned bid submission date and time for a sufficient period of time to permit all prospective bidders to submit their bids. In such an event, Port Authority will electronically and/or in writing issue a revised bid submission schedule for specific bidding events as soon as is practical after Port Authority's server, systems or ebusiness website are restored to operating functionality. Port Authority will not be responsible for any damages or losses of any kind that a bidder may claim as a result of any server outage or website disruption. All entities/bidders use Port Authority's ebusiness website at their own risk.

BID DOCUMENTS CONTROL
To the extent a particular bid document contains any term, provision, or condition that is inconsistent with any term, provision, or condition contained in the Terms of Use for Port Authority's ebusiness website, the more specific term, provision, or condition contained in the bid document will be deemed controlling for purposes of that particular bid, subject to review and approval by the Port Authority.

Event Details (cont.)

Event ID	Format	Type	Page
OPERN-RFP-18-04	Buy	RFx	8
Event Round	**Version**		
1	1		
Event Name			
RFP 18-04 EAP Support Services			
Start Time		**Finish Time**	
10/29/2018 09:37:26 EDT		01/08/2019 14:00:00 EST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: **INTERNAL EVENT DETAILS**

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Contact: Catherine A Terrill
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COOKIES
"Cookies" are an industry standard practice of placing a file or identifying "marker" on a user's computer for personalization and identification purposes. Port Authority's ebusiness website may use cookies. We may also use cookies to deliver content specific material to your business interest, such as future solicitations for bids. You are not required to accept cookies; however, certain functionality of the Port Authority ebusiness website may not work properly (if at all) if you reject cookies.

PRIVACY
While Port Authority will never sell your identity to any other party for any reason, we reserve the right to provide your identity to entities similar to Port Authority, such as, but not limited to, other transit agencies who are interested in acquiring new vendors/suppliers. Further, as a public agency, Port Authority may have to supply your identity, inter alia, pursuant to any enforceable public disclosure requirements as provided by law.

DUTY TO KEEP REGISTRATION INFORMATION UPDATED
By clicking and checking the box adjacent to "I agree to be bound by the following Terms and Conditions", you hereby agree that you will keep the registration information for the subject entity that you are registering on the Port Authority ebusiness website current and updated at all times, including (but not limited to) all information in the Bidder Registration, contact information, and areas of interest. Port Authority will not be responsible for any claims of loss or damage resulting from any bids or other communications that are not properly sent and/or received due to an entity's failure to keep its information current and updated.

ACCEPTANCE OF THE TERMS OF THIS AGREEMENT
You are required to acknowledge that you have read and understand this agreement and be bound by its terms and conditions, by clicking and checking the box adjacent to "I agree to be bound by the following Terms and Conditions". If you do not agree to accept the Terms and Conditions, you will not be permitted to participate in Port Authority's ebusiness. In such a case, you should submit your bids/proposals/quotes by hard copy at the address and bid submission date and time stated in Port Authority's advertisement or documents.

CERTIFICATION OF AUTHORITY
By clicking and checking the box adjacent to "I agree to be bound by the following Terms and Conditions", you hereby certify that you are authorized to register the subject entity that you are registering on the Port Authority ebusiness website and to bind said entity to this agreement, and that all information provided about said entity is true and correct to the best of your knowledge, information, and belief. You further certify that you are authorized to electronically submit bids, proposals, quotes, and otherwise communicate with Port Authority's ebusiness website and with Port Authority's Purchasing and Materials Management Department on said entity's behalf.

Last Updated: 12/09/2017