



Advertisement, Specification, Insurance Requirements, Sample Agreement, Sample Performance Bond
and Conditions and Instructions to Bidders

For

March Networks Video Surveillance Equipment
Bid No.: **B26-08-50R**

Electronic proposals are due at 11:00 A.M. on **November 18, 2026**

Executive Summary

The Port Authority of Allegheny County has recently implemented eBusiness. eBusiness is a mechanism which allows contractors and vendors to electronically submit bids on Port Authority procurement events. It is a system of modules that provides everything from procurement to contract management and you will see advantages like these:

- Monitor Invoice Payments
- Improved Purchasing Process
- More Fluid, Automated and Single System Return Authorization
- Automated RFP/Bid Process Including Bidding, Procurement Contracts & Purchase Orders
- The Latest Technology from Workflow to E-mail Notification to Approval Process

The implementation of eBusiness represents a change in the method of the competitive bidding process; however, the Port Authority must continue to adhere to stringent governmental and internal procurement regulations.

Additionally this document contains the Advertisement, Specification, Insurance Requirements, Sample Copies of the Agreement, Sample Copies of Performance Bond and the Conditions and Instructions to Bidders. It is recommended that you take the time to read the attached documents – especially the “Conditions and Instructions to Bidders”.

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PORT AUTHORITY OF ALLEGHENY COUNTY d.b.a. Pittsburgh Regional Transit “PRT”

Electronic Proposals will be received online at PRT’s Ebusiness website (<http://ebusiness.rideprt.org>).

Proposals/bid submittals will be due **11:00 AM on November 18, 2026** and will be read at **11:15 AM.**, the same day, through your web browser via Microsoft Teams video conferencing, for the following:

Electronic Proposal - Ebusiness website (<http://ebusiness.rideprt.org>)

	Bid Number	Bid Name
1	B26-08-50R	March Network Video Surveillance Equipment
2	B26-10-65	Special Trackwork - Direct Fixation Fasteners

No bidder may withdraw a submitted Proposal for a period of 75 days after the scheduled time for opening of the sealed bids.

To join the bid opening through Microsoft Teams meeting on your computer, mobile app or room device

Meeting ID: 237 440 757 768 222

Passcode: 7nd7hQ6C

Or call in (audio only)

412-927-0245

Phone Conference ID: 176 371 484#

No bidder may withdraw a submitted Proposal for a period of 75 days after the scheduled time for opening of the sealed bids.

A Pre-Bid Conference will be held for each of the above items at **10:00 AM on November 4, 2026**, through your web browser via Microsoft Teams video conferencing. Attendance at this meeting is not mandatory but is strongly encouraged.

Join on your computer, mobile app or room device

Meeting ID: 282 557 148 524 083

Passcode: UH6SG3os

Or call in (audio only)

412-927-0245

Phone Conference ID: 745 549 371#

Questions regarding any of the above bids will not be entertained by the PRT within five (5) business days of the scheduled bid opening.

These contracts may be subject to a financial assistance contract between Port Authority of Allegheny County d.b.a. PRT and the United States Department of Transportation. The Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

Contractor is responsible for expenses related to acquiring a performance bond and insurance where applicable. All items are to be FOB delivered unless otherwise specified. Costs for delivery, bond, and insurance shall be included in bidder’s proposal pricing.

Port Authority of Allegheny County d.b.a. PRT hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Board of PRT reserves the right to reject any or all bids.

All awards made in excess of \$100,000.00 shall require a performance bond of 50% of the contract value. All performance bond expenses shall be the responsibility of the contract awardee.

Port Authority of Allegheny County
(dba Pittsburgh Regional Transit)
MARCH NETWORKS VIDEO SURVEILLANCE EQUIPMENT
Specification PAT-6902-1
September 2026

1.0 SCOPE

- 1.1 This Specification outlines the requirements to furnish and deliver to Pittsburgh Regional Transit (PRT) March Networks video surveillance equipment for PRT's transit buses, as specified herein.
- 1.2 The replacement parts shall be new Original Equipment Manufacturer (OEM) parts and equipment as manufactured by March Networks or "Approved Equal", for PRT stock numbers as listed Section 3.0. Bidders may offer "Proposed Equal" parts that have the same configurations as the OEM parts listed herein, subject to the requirements of Section 4.0. Replacement parts supplied must have the same form, fit and function as the OEM-supplied parts.

2.0 TERM OF AGREEMENT

- 2.1 The contract duration will be two (2) years from the date of PRT's "Notice to Proceed". Parts and equipment will be ordered periodically throughout the contract via purchase orders, as needed.
- 2.2 Section 3.1 lists average purchase order quantities and the average purchase intervals based on PRT's past order histories. Order quantities and purchase order intervals may be more or less than those indicated, based on PRT's needs during the contract duration. Bidders shall use the historical information provided in Section 3.1 to determine pricing entered for each item. Unit prices entered shall include the cost of F.O.B. delivery for each order.
- 2.3 Bidders may bid on any or all of the individual items. Award(s) will be based on the total of each individual line item and may be split among the lowest responsive and responsible bidders for each item.
- 2.4 It shall be understood and agreed that any quantities listed in the bid documents are estimated only and may be increased or decreased in accordance with the actual requirements of the PRT. Estimated quantities shown in the bid documents are for the two-year duration of the contract.
- 2.5 Prices quoted must remain firm for the period covered by this contract. Prices quoted shall include the cost of obtaining a Performance Bond (for all procurements in excess of \$100,000), cost of obtaining insurance coverages (see Section 11.0 – Insurance Requirements), delivery costs and charges (see Section 6.0 – Delivery) as well as any additional fees and surcharges (i.e. tariffs).

3.0 DESCRIPTION OF PARTS

3.1 Parts and equipment under this contract shall be as listed below, or “Approved Equal”:

Item	PRT Stock No.	Description	Manufacturer	Manufacturer Part No.	Typical Purchase Order Quantity	Avg. Purchase Interval
1	317013	Battery Pack GT Spare Kit	March	30456	24	4 months
2	337002	Camera C0401A Mobile IR Wedge 3.6 BLK – March	March	31315-101	24	4 months
3	337007	Wireless Adapter - March	March	30888-101	8	7 months
4	337013	Recorder – NVR GT12 G1 SSD 2 X1TB R5 - March	March	29803-106	10	4 months
5	337034	Camera, 4.0mm Microdome W.LR, w/built-in Mic.	March	39368-102	4	12 months
6	547000	CAM C0401A Mobile IR Wedge 3.6mm WHT	March	31320-101	4	3 months
7	547001	Camera Mobile Microdome IR Wedge 3.6mm WHT	March	30078-101	32	3 months
8	730533	March Network Hard Drive Caddy	March	40366-104	6	12 months
9	737194	Camera C2702A SE2 Wedge 4mm RJ45 WHT	March	38309-120	2	6 months

3.2 All mounting brackets and cables to connect parts and equipment to the coach as it exists are to be provided with each unit supplied under this contract.

3.3 In the event that any part is discontinued or superseded by the manufacturer during the contract duration, PRT shall be informed of the part discontinuation / supersession, and the Supplier shall provide a sample of the replacement part for evaluation and approval by PRT prior to delivering any replacement part for a discontinued/superseded part number. Section 4.0 shall apply for all such part samples.

4.0 SUBMITTAL AND APPROVAL OF “PROPOSED EQUAL” PARTS

4.1 Parts and equipment provided under this contract shall be direct-fit replacements

- requiring no modifications to the coach or electrical systems. No adapters shall be permitted and parts requiring adapters will not be accepted.
- 4.2 Equipment provided shall be fully compatible with the existing camera systems currently installed on PRT's coaches. No additional software shall be required for maintaining or connecting devices to the current surveillance systems.
- 4.3 All IP cameras shall meet or exceed PRT's current encoder settings for Codec, Resolution, Frame Rate, Bitrate, Bitrate Type, and Gov Length, with at least two (2) stream setting capabilities per camera.
- 4.4 Should the Bidder propose to furnish replacement parts other than the specified manufacturers and part numbers listed in Section 3.0, the Bidder shall upon request from PRT submit a sample part and its specifications for each part being proposed for consideration by PRT as an "Approved Equal". Sample parts and equipment shall include all connection cables and mounting brackets required to install the unit onto the coach. Samples that fail to conform to the requirements for the intended use will be cause for PRT to reject the bid on that item. The Bidder shall bear all costs associated with sample submission. Rejected samples will be returned to the vendor, shipped "Freight Collect".
- 4.5 For each "Proposed Equal" part, references shall be provided for transit companies already using the proposed part(s), within seven (7) calendar days of request by PRT. Three (3) references shall be provided, identifying transit companies that have successfully installed and used the "Proposed Equal" parts in urban transit buses similar to those operated by PRT for a period of three (3) years or longer. A contact person and phone number shall be provided for each reference. PRT reserves the right to contact any references provided. It will be PRT's discretion to determine if information provided sufficiently validates the part to be an "Approved Equal." PRT's decision will be final.

5.0 WARRANTY

- 5.1 All replacement parts listed above shall carry a manufacturer's warranty against defects in materials and workmanship for a minimum of one (1) year from the date the item is installed on the coach, and the coach is returned to revenue service.
- 5.2 Any replacement parts breaking or failing to provide satisfactory service during the warranty period shall be replaced by the Supplier with identical parts at no cost to PRT, or PRT may request the full payment for replacement of the failed item. Choice of replacement or payment will be at the discretion of PRT.
- 5.3 The Supplier may pick up defective parts at PRT's Central Storeroom and replace the defective parts with new ones; or PRT can ship the parts to the Supplier, freight collect, and the Supplier shall have the replacement parts F.O.B. delivered to PRT, care of the Warranty Department.

6.0 DELIVERY

6.1 All shipments shall be F.O.B. delivered to:

**PITTSBURGH REGIONAL TRANSIT
Central Storeroom
Island and Preble Avenues
Pittsburgh PA 15233-1080**

6.2 Deliveries shall be made between the hours of 8:00 am to 2:30 pm, Monday through Friday excluding PRT holidays.

6.3 All parts shall be adequately protected from damage during shipment. Replacement parts in boxes shall have each box legibly marked with the manufacturer part number and the PRT stock number. Replacement parts that are not individually boxed shall be legibly marked or tagged with part number and PRT stock number.

6.4 PRT will issue purchase orders stating items and quantities to be delivered. Deliveries shall be made within forty-five (45) days of receipt of purchase order, unless otherwise approved by PRT.

7.0 REJECTION

Any shipment or delivery of parts with defects or which fail to conform to the Specifications for the item bid will be subject to rejection and returned to the Supplier. All cost incurred for returning parts plus 25% of the unit price, for PRT's quality control efforts, shall be borne by the Supplier. All returned parts will be shipped "Freight Collect".

8.0 PAYMENT

Invoices shall be submitted electronically to the following:

Accounts Payable: accounts@rideprt.org

Purchase orders will be issued throughout the duration of the contract. The Supplier will be paid in accordance with the bid pricing within thirty (30) days of receipt of and verification of invoice.

9.0 CANCELLATION OF PROCUREMENT

PRT reserves the right to cancel the procurement and not award the Agreement for any reason whatsoever, at any time, before the Agreement is fully executed and approved on behalf of PRT.

10.0 BIDDER REQUIREMENT

Failure to provide a completed Bidder Information Sheet and/or Certification Regarding Lobbying form (or any issued Addendum Acknowledgements) at the time of bid submittal may result in the Bid being deemed non-responsive and ineligible for further review and award. Please be advised that a completed and signed Certification Regarding Lobbying form is required for all solicitations, regardless of the dollar value of your bid. Negative responses pertaining to Lobbying activities are required.

11.0 INSURANCE REQUIREMENTS

The Supplier shall maintain Insurance in accordance with the following requirements throughout the duration of a resultant contract. A Certificate of Insurance (COI) will be required prior to award.

The Bidder shall factor the cost of obtaining these coverages into the bid pricing.

Please reference the Contract Number and Name in the “Description of Operations” field of the COI.

The Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT) must be listed as an additional insured under the General Liability and Auto policies.

The Policy must be endorsed with a waiver of subrogation clause with respect to PRT and must be reflected on the insurance certificate or related document.

Insurance

General. Contractor shall procure, and have all subcontractors procure, before the Contract Services are commenced hereunder, and maintain at its own cost and expense, during the entire period of the performance under this Agreement, the types and amounts of insurance listed in this Section with insurance companies authorized to operate in Pennsylvania and with insurance companies having a minimum A- rating as then stated by A.M. Best.. Limits shall be primary and non contributory. Evidence of coverage shall be provided on an annual basis and/or upon request of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit.

Limits may be satisfied by any combination of primary and excess or umbrella per occurrence policies. In the event that the required limits must be satisfied by any combination of primary and excess or umbrella the policies shall provide drop down coverage and provide at least as broad of coverage as the underlying policies.

Worker's Compensation and Employer's Liability (not applicable if contractor is not entering Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit property).

(a) Workers' Compensation - Statutory Limits

(b) Employer's Liability in an amount not less than:

\$500,000 Each Accident
\$500,000 Disease - Policy Limit
\$500,000 Disease - Each Employee

Note:

- (i) Coverage shall be provided in accordance with the laws of the Commonwealth of Pennsylvania and the laws of such other jurisdictions as may apply.
- (ii) The Contractor shall require, and hereby certifies, that each of its Subcontractors maintains Workers' Compensation Insurance in accordance herewith, and shall provide to PRT written evidence of such coverage then in effect for each Subcontractor upon PRT's request.

Commercial General Liability.

In an amount not less than:

\$2,000,000 General Aggregate
\$2,000,000 Products – Completed Operations Aggregate
\$1,000,000 Each Occurrence

Notes:

- (i) Contractor shall maintain such Products and Completed Operations liability coverage for at least (1) year after final payment.

(ii) Policy shall provide that “Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit” be named as an Additional Insured for Contractor's full limits of coverage on a primary and non-contributory basis, but in no case less than the limits specified. Policy shall be endorsed with a waiver of subrogation clause with respect to PRT, and neither Contractor nor its insurer shall have any claim against PRT to the extent the claim is or should have been covered by insurance.

Business Automobile Liability (not applicable if contractor is using a common carrier for delivery).

With a Combined Single Limit not less than:

\$1,000,000 Each Accident

Notes:

- (i) Policy shall cover the use of all owned, hired and non-owned vehicles.
- (ii) Policy shall provide that “Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit” be named as an additional insured for Contractor’s full limits of coverage on a primary and non-contributory basis, but in no case less than the limits specified. Policy shall be endorsed with a waiver of subrogation clause with respect to PRT, and neither Contractor nor its insurer shall have any claim against PRT to the extent the claim is or should have been covered by insurance.

Approval. Contractor shall not commence work under this Agreement until it has forwarded to PRT, for review and approval, certificate(s) of the insurance required. PRT shall be given a minimum of 30 days’ notice in the event of change or cancellation of any of the insurance required. The fact that Contractor has obtained the insurance required in this Agreement shall in no manner lessen nor affect Contractor's other obligations set forth in any provision of this Agreement. The policies of insurance referenced above are not to contain any deductible or self insured retention, as applicable to PRT as an additional insured. In the event the insurance policies purchased by Contractor pursuant to the above insurance requirements contain any deductible or self insured retention provisions, Contractor shall provide PRT with disclosure of said deductible or self insurance retention prior to execution of the Contract, which will be subject to PRT approval. If PRT approves any insurance policy that includes a deductible or self insured retention, Contractor shall be responsible for payment of any and all deductibles or self insured retentions, whether owing from the named insured or PRT as an additional insured, applicable to the policies of insurance referenced above

Indemnification. Contractor, for itself, its officers, members, employees, agents, consultants, contractors, subcontractors, and its successors and assigns, shall indemnify (including but not limited to indemnification for costs of defense), and hold harmless Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, its officers, members, employees, agents, consultants, contractors, subcontractors and its successors and assigns, from and against any losses, costs, liability or damage, and attorney’s fees, including but not limited to claims for property damage, bodily injury or wrongful death, claimed against, suffered by, or incurred by Port Authority of Allegheny County

d/b/a Pittsburgh Regional Transit, its officers, members, employees, agents, consultants, contractors, subcontractors and its successors and assigns, as a result of or arising in connection with and to the extent of Contractor's performance of the Project or otherwise relating to Contractor's use of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit property pursuant to this Agreement. This indemnification provision further applies to any claims brought by any employee, subcontractor, or employee of a subcontractor of Contractor against Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, and Contractor expressly waives protections afforded under the Pennsylvania Workers' Compensation Act as is necessary to comply with its responsibilities under this indemnity provision.

Certificate Holder.

Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, 345 Sixth Avenue, Pittsburgh, PA 15222

SAMPLE AGREEMENT

THIS AGREEMENT made this [Date], by and between PORT AUTHORITY OF ALLEGHENY COUNTY, a body corporate and politic organized and existing under the laws of the Commonwealth of Pennsylvania and having its principal office in the City of Pittsburgh, Allegheny County, Pennsylvania, hereinafter called "Port Authority", and [Contractor's Name], with principal office at [Contractor's Address], hereinafter called "Contractor".

WHEREAS, Contractor submitted to the Port Authority a proposal to furnish certain item or items for the prices specified, and said proposal was accepted by Port Authority.

NOW, THEREFORE, Contractor and Port Authority agree as follows:

1. Contractor shall furnish the following when ordered at the prices shown:

[SAMPLE]

2. The Contract Documents are made a part hereof with like force and effect as though recited herein at length and are comprised of the following:

- (a) Invitation for Proposals
- (b) Proposal
- (c) Certification
- (d) Specification
- (e) Conditions and Instructions to Bidders
- (f) All addenda issued prior to the time of opening Proposals
- (g) Insurance [if required]

3. Port Authority, upon delivery of above equipment, parts, materials and/or supplies in accordance with this Agreement and the Contract Documents, and upon submission of invoices, shall pay the current amounts due for current deliveries under this Agreement.

PORT AUTHORITY OF ALLEGHENY COUNTY

By _____

CONTRACTOR

(Company Name)

By _____
(Signature and Title)

SAMPLE PERFORMANCE BOND

(FOR CONTRACTS TOTALING \$100,000 AND OVER)

KNOW ALL MEN BY THESE PRESENTS, That we, _____
_____, as PRINCIPAL, and _____
_____, as SURETY, are held and
firmly bound unto Port Authority of Allegheny County, hereinafter called PORT AUTHORITY,
in the sum of _____ DOLLARS
(\$ _____), said sum being at least 50% of the contract price, for the payment of
which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and
successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal
entered into a certain contract, hereto attached, with Port Authority, dated **[Date]**, for:

[SAMPLE]

NOW, THEREFORE, if the Principal shall well and truly perform and fulfill all the
undertakings, covenants, terms, conditions and agreements of said contract during the original
term of said contract and any extensions thereof that may be granted by Port Authority, with or
without notice to the Surety, and during the life of any guaranty required under the contract, and
shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and
agreements of any and all duly authorized modifications of said contract that may hereafter be
made, then Principal and Surety shall have no further obligation to Port Authority under the
contract, otherwise this obligation shall remain in full force and effect.

IN WITNESS WHEREOF, the above bound parties have executed this instrument this
_____ day of _____, 20____, the name of each corporate party being
hereto affixed and these presents duly signed by its undersigned representatives, pursuant to authority
of its governing body.

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

PRINCIPAL

(IF A SOLE PROPRIETOR)

(Name of Company)

(Handwritten Signature of Owner)

(Name of Owner - TYPED)

(IF A PARTNERSHIP)

(Name of Company)

(Handwritten Signature of General Partner)

(Name of General Partner - TYPED)

(IF A CORPORATION)

(Name of Corporation)

by _____
(Handwritten Signature)

(Name and Title - TYPED)

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

SURETY

WITNESS:

(Handwritten Signature)

(Corporate Surety Company Name)

(Title)

(Business Address)

by _____
(Handwritten Signature)

(Name and Title - TYPED)