



Advertisement, Specification, Insurance Requirements, Sample Agreement, Sample Performance Bond and Conditions
and Instructions to Bidders

For

Coach Brake Drums
Bid No.: **B26-09-57**

Electronic proposals are due at 11:00 A.M. on **October 7, 2026**

Executive Summary

The Port Authority of Allegheny County d.b.a. PRT has recently implemented eBusiness. eBusiness is a mechanism which allows contractors and vendors to electronically submit bids on PRT procurement events. It is a system of modules that provides everything from procurement to contract management and you will see advantages like these:

- Monitor Invoice Payments
- Improved Purchasing Process
- More Fluid, Automated and Single System Return Authorization
- Automated RFP/Bid Process Including Bidding, Procurement Contracts & Purchase Orders
- The Latest Technology from Workflow to E-mail Notification to Approval Process

The implementation of eBusiness represents a change in the method of the competitive bidding process; however, the PRT must continue to adhere to stringent governmental and internal procurement regulations.

Additionally this document contains the Advertisement, Specification, Insurance Requirements, Sample Copies of the Agreement, Sample Copies of Performance Bond and the Conditions and Instructions to Bidders. It is recommended that you take the time to read the attached documents – especially the “Conditions and Instructions to Bidders”.

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PORT AUTHORITY OF ALLEGHENY COUNTY d.b.a. Pittsburgh Regional Transit “PRT”

Electronic Proposals will be received online at PRT’s Ebusiness website (<http://ebusiness.rideprt.org>).

Proposals/bid submittals will be due **11:00 AM on October 7, 2026**, and will be read at **11:15 AM.**, the same day, through your web browser via Microsoft Teams video conferencing, for the following:

Electronic Proposal - Ebusiness website (<http://ebusiness.rideprt.org>)

	Bid Number	Bid Name
1	B26-09-56	Magnetic Track Brake Suspension Replacement Parts - LRV
2	B26-09-57	Brake Drums - Coach
3	B26-09-58	Diesel Engine Oil
4	B26-09-60	CRP - Air Dryer Cartridges
5	B26-09-59	Voith Transmission Rebuild Kits

To join the bid opening through Microsoft Teams meeting on your computer, mobile app or room device

Meeting ID: 275 428 445 359 835

Passcode: p8Nh966H

Or call in (audio only)

412-927-0245

Phone Conference ID: 242 899 822#

No bidder may withdraw a submitted Proposal for a period of 75 days after the scheduled time for opening of the sealed bids.

A Pre-Bid Conference will be held for each of the above items at **10:00 AM on September 22, 2026**, through your web browser via Microsoft Teams video conferencing. Attendance at this meeting is not mandatory but is strongly encouraged.

Join on your computer, mobile app or room device

Meeting ID: 256 374 235 197 412

Passcode: qY7DK6Xa

Or call in (audio only)

412-927-0245

Phone Conference ID: 111 830 114#

Questions regarding any of the above bids will not be entertained by the PRT within five (5) business days of the scheduled bid opening.

These contracts may be subject to a financial assistance contract between Port Authority of Allegheny County d.b.a. PRT and the United States Department of Transportation. The Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

Contractor is responsible for expenses related to acquiring a performance bond and insurance where applicable. All items are to be FOB delivered unless otherwise specified. Costs for delivery, bond, and insurance shall be included in bidder’s proposal pricing.

Port Authority of Allegheny County d.b.a. PRT hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Board of PRT reserves the right to reject any or all bids.

All awards made in excess of \$100,000.00 shall require a performance bond of 50% of the contract value. All performance bond expenses shall be the responsibility of the contract awardee. Bidders are advised to build the cost of the performance bond into the pricing of their bid.

**Port Authority of Allegheny County
(d/b/a Pittsburgh Regional Transit)
BRAKE DRUMS
Specification PAT-1400-25
August 2026**

1.0 SCOPE

- 1.1 This Specification outlines the requirements to furnish and deliver brake drums for Pittsburgh Regional Transit's (PRT's) transit bus fleet as specified herein.
- 1.2 Bidders may enter bid prices for any or all of the brake drums listed in Section 2.1. For each item, Bidders shall enter separate unit prices for Year 1 and Year 2 of the contract. Bidders are required to enter bid prices for Year 1 and Year 2 to be eligible for award. Award(s) will be based on the combined total for Years 1 and 2 for each brake drum (grouped Items 1 & 2, and grouped Items 3 & 4 of the bid solicitation) and may be split among bidders. Bidders may bid on either group of line items or all items. The term of the contract(s) shall be two (2) years commencing upon the date of "Notice to Proceed".
- 1.3 Prices quoted must remain firm for the period covered by this contract. Prices quoted shall include the cost of obtaining a Performance Bond (for all procurements in excess of \$100,000), cost of obtaining insurance coverages (see Section 10.0 – Insurance Requirements), delivery costs and charges (see Section 4.0 – Delivery), as well as any additional fees and surcharges (i.e. tariffs).

2.0 TECHNICAL DATA

- 2.1 Brake drums shall be new and the same as supplied by, or for, the Original Equipment Manufacturer (OEM), as follows:

Item Number (Year 1 & Year 2)	OEM Part Number	Drum Diameter	Mounting Holes	Lining Width	PRT Stock Number
1, 2	64115B	14.5"	10	10.5"	932000
3, 4	65600B	16.5"	10	6.0"	903002

Items 1 and 2 (PRT stock number 932000, Years 1 & 2) shall be a multiple rib type drum featuring three (3) cooling ribs plus a main heavy expansion band. Items 1 and 2 shall also have vents in the back face to permit air for cooling, and to facilitate ease of handling.

Items 3 and 4 (PRT stock number 903002, Years 1 & 2) shall not have ribs or vents.

- 2.2 Bidders shall refer to Attachment 1 for details on PRT's transit bus fleet. Brake shoes used by PRT are lined using asbestos-free brake blocks manufactured by Marathon KVT (Meritor axles) and Beral lining (M.A.N. axles).

- 2.3 All brake drums shall be statically balanced.
- 2.4 When compared to the specified drum, each drum shall:
 - 2.4.1 Be the same drum type.
 - 2.4.2 Have an equally sized and properly located squeal band.
 - 2.4.3 Be direct-fit and ready to install.
 - 2.4.4 Have the following permanent markings, completely visible and easy to read: Drum Maximum Diameter (discard diameter), Manufacturer/Part Number and labeled with the date of manufacture, revision, etc.
 - 2.4.5 Have NO sharp edges.
 - 2.4.6 Match and have the exact same features as the specified drum. (For example, if the specified drum has pilot holes for alignment or threaded holes in the hub surfaces to assist in removing the drum, then the proposed drum shall include them as well).
- 2.5 Bidders electing to submit drums for “Approved Equal” consideration shall submit the following for review by PRT at the time the bid is placed:
 - 2.5.1 Bidder shall provide Manufacturer’s literature containing all technical information including drawings, brochures and technical bulletins and any test data including performance results for each drum proposed.
 - 2.5.2 Bidder shall provide a current list of three (3) references identifying transit companies that have successfully installed and used the proposed drums on urban transit buses similar to those operated by PRT. The proposed drums shall have been used successfully in service for a minimum of two (2) years or longer. Bidder shall identify on the Bidder Information Sheet, the transit company name, location, a contact person and phone number and number of years in-service. The Bidder shall indicate the drum manufacturer and part number (including revision number) of the drum in use.
- 2.6 PRT will review the submitted documentation and decide if the proposed part appears to be equal. If the technical information provided is satisfactory and the drum meets all technical data of the specification, PRT will contact the references provided. It will be PRT's discretion to determine if the information attained from the references is sufficient to consider the part to be an "approved equal", and PRT's decision will be final. If the part appears to be suitable as an “Approved Equal”, PRT will request a sample of proposed drum for physical review and further testing, i.e., installation on bus axle. Enough samples (two) shall be required to accommodate installation on a transit bus of PRT’s choice. PRT's transit bus may be operated for 2-4 days in a typical route. Should unfavorable conditions occur, i.e., excessive noise, vibrations during braking or other braking and/or safety related concerns, PRT will end the test, remove the drums and return them to the Bidder. Such drums will not be eligible for this contract, and PRT’s decision will be final.

3.0 SAMPLES

- 3.1 Samples shall be provided within seven (7) calendar days of request from PRT. Only one sample may be submitted for any one part number.
- 3.2 Samples provided shall be the exact same drum, part number, revision, dimensions, and so on as shown in any drawings provided and shall be the exact same drum that will be provided throughout the duration of a resultant contract. **Prototype drums will not be accepted.**
- 3.3 PRT will not be liable for damage to any of the samples provided during review and or testing. The Bidder shall be responsible for all costs associated with submitting proposed equal samples, including freight costs associated with delivery and return, if desired.

4.0 DELIVERY

- 4.1 PRT anticipates the need for brake drums as shown in the bid documents. The delivery requirements of any specific brake drum shall be as requested by PRT. The quantity of drums requested shall be delivered within 45 calendar days from date of PRT's request. To ensure this delivery, PRT requires the successful bidder to maintain 10% of PRT's annual demand on hand at all times.
- 4.2 The successful Bidder shall be responsible for maintaining sufficient stock to make quantity deliveries as requested. Upon placement of Contract, the successful Bidder may meet with a PRT representative to review historical consumption by quantity and variety of brake drums used; thereby, obtaining an idea of the stock the Supplier will be required to maintain.
- 4.3 All brake drum deliveries shall be secured to non-returnable pallets for easy handling by a forklift truck. Each pallet shall contain only one type of brake drum. Mixing of various brake drums on any one pallet will not be acceptable. All shipments shall be F.O.B. delivered and shall be made between the hours of 8:30 a.m. – 2:00 p.m., Monday through Friday, excluding PRT holidays. Shipments shall be F.O.B. delivered to:

Pittsburgh Regional Transit
Central Storeroom
Preble and Island Avenues
Pittsburgh, PA 15233

- 4.3.1 All drums shall be stacked on pallets with the large opening of drum facing down. The number of drums per pallet shall not exceed the following:
 - PAT Stock No. 932000 10-12 drums per pallet.
 - PAT Stock No. 903002 10 drums per pallet
- 4.4 All shipments shall have appropriate paperwork showing PRT's purchase order number for each item being shipped. There shall be no more than one purchase order number shown on any one packing slip. All shipments received shall be signed for by an authorized PRT employee.

- 4.5 Before shipment, the Supplier shall coat machined surfaces of drums thoroughly with a protective material that prevents rust but shall not adversely affect the brake lining and can readily be removed before installing drums.
- 4.6 The Supplier shall mark or tag each drum with the O.E.M. part number and the PRT Stock Number.

5.0 WARRANTY

The Supplier shall guarantee that brake drums will be free from defects in workmanship and shall be in compliance with OEM Specifications. Brake drums delivered with defects or not in compliance with OEM Specifications will be returned to the Supplier. All costs incurred for returning brake drums plus 25% of the unit price for handling charges shall be borne by the Supplier. All returned brake drums will be shipped "Freight Collect".

6.0 TESTING

PRT reserves the right to test brake drums outside of this contract. PRT will limit the testing not to exceed 10% of the estimated quantities listed in the bid documents.

7.0 ATTACHMENT

Attachment 1: Transit Bus Weights and Axle Model Reference; Transit Bus Brake Lining Reference.

8.0 BIDDER REQUIREMENT

PLEASE NOTE: Failure to provide a completed Bidder Information Sheet and/or Certification Regarding Lobbying form (or any issued Addendum Acknowledgements) at the time of bid submittal will result in the Bid being deemed non-responsive and ineligible for further review and award. Please be advised that a completed and signed Certification Regarding Lobbying form is required for all solicitations, regardless of the dollar value of your bid. Negative responses pertaining to Lobbying activities are required.

9.0 PAYMENT

PRT will issue Purchase Orders throughout the duration of the contract period, indicating PRT stock number and quantities. Invoices for each Purchase Order will be paid at the unit price(s) quoted for each item. Unit prices shall be all inclusive, including delivery of all items. PRT will make payment within 30 days of receipt of an accurately stated invoice in accordance with the Supplier's bid pricing.

10.0 INSURANCE REQUIREMENTS

The Supplier shall maintain Insurance in accordance with the following requirements throughout the duration of a resultant contract. A Certificate of Insurance (COI) will be required prior to award.

The Bidder shall factor the cost of obtaining these coverages into the bid pricing.

Please reference the Contract Number and Name in the “Description of Operations” field of the COI.

The Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT) must be listed as an additional insured under the General Liability and Auto policies.

The Policy must be endorsed with a waiver of subrogation clause with respect to PRT and must be reflected on the insurance certificate or related document.

Insurance

General. Contractor shall procure, and have all subcontractors procure, before the Contract Services are commenced hereunder, and maintain at its own cost and expense, during the entire period of the performance under this Agreement, the types and amounts of insurance listed in this Section with insurance companies authorized to operate in Pennsylvania and with insurance companies having a minimum A- rating as then stated by A.M. Best.. Limits shall be primary and non contributory. Evidence of coverage shall be provided on an annual basis and/or upon request of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit.

Limits may be satisfied by any combination of primary and excess or umbrella per occurrence policies. In the event that the required limits must be satisfied by any combination of primary and excess or umbrella the policies shall provide drop down coverage and provide at least as broad of coverage as the underlying policies.

Worker's Compensation and Employer's Liability (not applicable if contractor is not entering Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit property).

(a) Workers' Compensation - Statutory Limits

(b) Employer's Liability in an amount not less than:

\$500,000 Each Accident
\$500,000 Disease - Policy Limit
\$500,000 Disease - Each Employee

Note:

- (i) Coverage shall be provided in accordance with the laws of the Commonwealth of Pennsylvania and the laws of such other jurisdictions as may apply.
- (ii) The Contractor shall require, and hereby certifies, that each of its Subcontractors maintains Workers' Compensation Insurance in accordance herewith, and shall provide to PRT written evidence of such coverage then in effect for each Subcontractor upon PRT's request.

Commercial General Liability.

In an amount not less than:

\$2,000,000 General Aggregate
\$2,000,000 Products – Completed Operations Aggregate
\$1,000,000 Each Occurrence

Notes:

- (i) Contractor shall maintain such Products and Completed Operations liability coverage for at least (1) year after final payment.
- (ii) Policy shall provide that "Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit" be named as an Additional Insured for Contractor's full limits of coverage on a primary and non-contributory basis, but in no case less than the limits specified. Policy shall be endorsed with a waiver of subrogation clause with respect to PRT, and neither Contractor nor its insurer shall have any claim against PRT to the extent the claim is or should have been covered by insurance.

Business Automobile Liability (not applicable if contractor is using a common carrier for delivery).

With a Combined Single Limit not less than:

\$1,000,000 Each Accident

Notes:

- (i) Policy shall cover the use of all owned, hired and non-owned vehicles.
- (ii) Policy shall provide that "Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit" be named as an additional insured for Contractor's full limits of coverage on a primary and non-contributory basis, but in no case less than the limits specified. Policy shall be endorsed with a waiver of subrogation clause with respect to PRT, and neither Contractor nor its insurer shall have any claim against PRT to the extent the claim is or should have been covered by insurance.

Approval. Contractor shall not commence work under this Agreement until it has forwarded to PRT, for review and approval, certificate(s) of the insurance required. PRT shall be given a minimum of 30 days' notice in the event of change or cancellation of any of the insurance required. The fact that Contractor has obtained the insurance required in this Agreement shall in no manner lessen nor affect Contractor's other obligations set forth in any provision of this Agreement. The policies of insurance referenced above are not to contain any deductible or self insured retention, as applicable to PRT as an additional insured. In the event the insurance policies purchased by Contractor pursuant to the above insurance requirements contain any deductible or self insured retention provisions, Contractor shall provide PRT with disclosure of said deductible or self insurance retention prior to execution of the Contract, which will be subject to PRT approval. If PRT approves any insurance policy that includes a deductible or self insured retention, Contractor shall be responsible for payment of any and all deductibles or self insured retentions, whether owing from the named insured or PRT as an additional insured, applicable to the policies of insurance referenced above

Indemnification. Contractor, for itself, its officers, members, employees, agents, consultants, contractors, subcontractors, and its successors and assigns, shall indemnify (including but not limited to indemnification for costs of defense), and hold harmless Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, its officers, members, employees, agents, consultants, contractors, subcontractors and its successors and assigns, from and against any losses, costs, liability or damage, and attorney's fees, including but not limited to claims for property damage, bodily injury or wrongful death, claimed against, suffered by, or incurred by Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, its officers, members, employees, agents, consultants, contractors, subcontractors and its successors and assigns, as a result of or arising in connection with and to the extent of Contractor's performance of the Project or otherwise relating to Contractor's use of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit property pursuant to this Agreement. This indemnification provision further applies to any claims brought by any employee, subcontractor, or employee of a subcontractor of Contractor against Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, and Contractor expressly waives protections afforded under the Pennsylvania Workers' Compensation Act as is necessary to comply with its responsibilities under this indemnity provision.

Certificate Holder.

Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit, 345 Sixth Avenue, Pittsburgh, PA 15222

SAMPLE AGREEMENT

THIS AGREEMENT made this [Date], by and between PORT AUTHORITY OF ALLEGHENY COUNTY d.b.a. PRT, a body corporate and politic organized and existing under the laws of the Commonwealth of Pennsylvania and having its principal office in the City of Pittsburgh, Allegheny County, Pennsylvania, hereinafter called "Port Authority", and [Contractor's Name], with principal office at [Contractor's Address], hereinafter called "Contractor".

WHEREAS, Contractor submitted to the PRT a proposal to furnish certain item or items for the prices specified, and said proposal was accepted by PRT.

NOW, THEREFORE, Contractor and PRT agree as follows:

1. Contractor shall furnish the following when ordered at the prices shown:

[SAMPLE]

2. The Contract Documents are made a part hereof with like force and effect as though recited herein at length and are comprised of the following:

- (a) Invitation for Proposals
- (b) Proposal
- (c) Certification
- (d) Specification
- (e) Conditions and Instructions to Bidders
- (f) All addenda issued prior to the time of opening Proposals
- (g) Insurance [if required]

3. PRT, upon delivery of above equipment, parts, materials and/or supplies in accordance with this Agreement and the Contract Documents, and upon submission of invoices, shall pay the current amounts due for current deliveries under this Agreement.

PORT AUTHORITY OF ALLEGHENY COUNTY d.b.a. PRT

By _____

CONTRACTOR

(Company Name)

By _____
(Signature and Title)

SAMPLE PERFORMANCE BOND

(FOR CONTRACTS TOTALING \$100,000 AND OVER)

KNOW ALL MEN BY THESE PRESENTS, That we, _____

_____, as PRINCIPAL, and _____

_____, as SURETY, are held and firmly bound unto Port

Authority of Allegheny County d.b.a. PRT, hereinafter called PRT, in the sum of

_____ DOLLARS (\$ _____), said sum being at

least 50% of the contract price, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal entered into a certain contract, hereto attached, with PRT, dated **[Date]**, for:

[SAMPLE]

NOW, THEREFORE, if the Principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract during the original term of said contract and any extensions thereof that may be granted by PRT, with or without notice to the Surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said contract that may hereafter be made, then Principal and Surety shall have no further obligation to PRT under the contract, otherwise this obligation shall remain in full force and effect.

IN WITNESS WHEREOF, the above bound parties have executed this instrument this

_____ day of _____, 20____, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representatives, pursuant to authority of its governing body.

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

PRINCIPAL

(IF A SOLE PROPRIETOR)

(Name of Company)

(Handwritten Signature of Owner)

(IF A PARTNERSHIP)

(Name of Owner - TYPED)

(Name of Company)

(Handwritten Signature of General Partner)

(Name of General Partner - TYPED)

(IF A CORPORATION)

(Name of Corporation)

by _____
(Handwritten Signature)

(Name and Title - TYPED)

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

[SAMPLE]

SURETY

WITNESS:

(Handwritten Signature)

(Title)

(Corporate Surety Company Name)

(Business Address)

by _____
(Handwritten Signature)

(Name and Title - TYPED)