PITTSBURGH REGIONAL TRANSIT

TRANSMITTAL MEMORANDUM No. 1

TO: All Holders of Request for Proposal No. 25-39R

SUBJECT: Co-Location Services
Request for Proposal No. 25-39R

DATE: January 9, 2026

Please find enclosed the following:

- RFP 25-39R Information Meeting Agenda
- RFP 25-39R Information Meeting Minutes dated January 08, 2026
- RFP 25-39R Information Meeting Attendance
- RFP 25-39R Information Meeting Presentation Slides
- RFP 25-39R Questions (1-46)
- RFP 25-39R Addendum No.1

*Please note that on December 23, 2025, all documents for RFP 23-39 Co-Location Services were modified to reflect the change of the official name of the RFP to RFP 25-39R Co-Location Services.

The following signature acknowledges the receipt of this Transmittal Memorandum No. 1.

_____
Signature

_____
Name of Company

_____
Date

Sign above and return signature page only promptly upon receipt to:

Pittsburgh Regional Transit
Procurement Department
345 Sixth Avenue, Third Floor
Pittsburgh, PA 15222-2527

Attention: John Young

PORT AUTHORITY OF ALLEGHENY COUNTY D/B/A
PITTSBURGH REGIONAL TRANSIT

Information Meeting Agenda
Request for Proposal No. 25-39R

Co-Location Services

DATE: Thursday, January 08, 2026

TIME: 9:30 A.M.

SEQUENCE:

A. Introduction

B. Telephone Contacts for Proposer Questions

Procedural, eBusiness Registration:

John Young – PRT (412) 566-5216

Diverse Business Enterprises Questions:

Renelda Colvin – PRT (412) 566-5383

Questions Relating to Schedule of Activities and Technical Questions:

Adam Vogini – PRT (412) 566-5161

Must be in writing and must be submitted by mail, e-mail or facsimile to:

Pittsburgh Regional Transit of Allegheny County
345 Sixth Avenue, Third Floor Pittsburgh, PA 15222-2527
Fax: (412) 566-5359
Attn: Mr. John Young
E-Mail: jyoung@rideprt.org

C. Review RFP Document and Proposal Requirements

D. Overview of Scope of Services

E. Questions and Answers

F. Wrap-Up

PORT AUTHORITY OF ALLEGHENY d/b/a
PITTSBURGH REGIONAL TRANSIT

Co-Location Services
Request for Proposal No. 25-39R
January 08, 2026

Information Meeting Minutes

The Information Meeting for the above-referenced Request for Proposal (RFP) was held on January 08, 2026, at 9:030 a.m. A copy of the attendance sheet of attendees is attached.

John Young, Professional Services Contract Specialist, opened the conference for PRT. The other PRT attendees making presentations and/or were in attendance: Keith Bayles, Manager of Procurement; Renelda Colvin, Contract Compliance Specialist; Peter Griffith, Network Services Manager; Bill Livingston, Manager of Infrastructure Systems; Erik McKibben, Director of Enterprise Software & Systems Architecture; Jeffrey Nicholes, Information Security Manager; Tom Olgren, Manager of Project Management Office; Jarryd Schwartz, Assistant Manager of Accounts Payable; and Adam Vogini, Director of Technology Infrastructure.

Mr. Young then discussed the following issues:

- Electronic proposals must be both received and timestamped through PRT's eBusiness website at or before 2:00 p.m., prevailing time, January 22, 2026, at http://http://ebusiness.ridePRT.org. Proposals received or timestamped through PRT's Ebusiness website after the advertised time for the submission of proposals shall be non-responsive and therefore ineligible for award. Each Proposer shall be solely responsible for assuring that its proposal is timely received and time stamped in accordance with the requirements herein.

- All procedural questions concerning this RFP should be directed to John Young at (412) 566-5216. Questions concerning clarifications should be submitted in writing to the attention of Mr. Young of the Procurement Department and may be faxed to (412) 566-5359 or e-mailed to jyoung@ridePRT.org. PRT will not respond to questions received, other than procedural, after January 12, 2026.

- PRT's Diverse Business program requires that DBs have the maximum opportunity to participate in the performance of contracts and subcontracts.

    - PRT is aware of the United States Department of Transportation's Interim Final Rule, effective October 3, 2025, regarding the removal of Disadvantaged Business Enterprise requirements from federally funded projects. However, as RFP 25-39R is not a federally funded project, the Commonwealth of Pennsylvania's Diverse Business (DB) Program requirements as stated in Section 303 of Title 74 of the PA Consolidated Statutes to "…seek to maximize participation by diverse businesses" remain in effect for this solicitation. This position is specific to this RFP and is subject to change in future solicitations based on further legal or regulatory developments.

    - While there is no established goal on this specific RFP, proposers are required to identify subcontracting opportunities for the utilization of DB firms who are properly certified. If you are a DB proposer, you will still be required to identify subcontracting opportunities for the utilization of DBs.

    - The Pennsylvania DB law defines a "diverse business" as a "disadvantaged business, minority-owned or women-owned business or service-disabled veteran-owned or veteran-owned small business that has been certified by an acceptable third-party certifying organization." Third-party certifying organizations are defined to include:
        1. National Minority Supplier Development Council
        2. Women's Business Development Enterprise National Council

3. U.S. Small Business Administration
4. Department of Veterans Affairs
5. Pennsylvania Unified Certification Program

While the Pennsylvania DB law remains in effect, the practical impact of the IFR removing the certified DBE status of all previously state UCP-certified DBE firms is that PRT Office of Small Business Engagement personnel cannot consider subcontractors or subconsultants proposed by prime contractors or consultants as "diverse businesses" if the only certification they hold is from the PA UCP. Rather, and at least temporarily, only a certification from one of the other four identified Pennsylvania certifying organizations will meet the "diverse business" definition/standard under the Pennsylvania DB law.

- All proposed DBs must be PA certified with the Pennsylvania Department of General Services (DGS) Small Diverse Business Program as an MBE, WBE, SDVBE or VBE at the time of proposal submission. The searchable directory of PA certified DBs is located at www.dgs.internet.state.pa.us/suppliersearch. Please note that you will need to provide written documentation of each DB's certification with your proposal.

- The proposer should provide adequate time for DBs to respond to their solicitation.

- Inclusion of DB participation is part of the evaluation process. If there is no DB participation, the proposer will provide their good faith effort documentation that will be reviewed by the PRT Office of Small Business Engagement as part of the proposal review process. Good faith documentation will include the following for each DB contacted:
  1. DB firm name, contact information, contact person, date of contact, and type of contact (email, phone call)
  2. Description of the scope of work that was provided to the DB along with the date it was provided
  3. Documentation of the response received from the DB
  4. Dates of follow-up discussions
  5. Explanation for why a commitment with a DB was not made (if applicable)
  6. If pricing is a factor for the selection of a non-DB(s) rather than a DB(s), provide quotes for both firms that show scope of work, price, quote date, and date and time the quote was received

- Please be advised that the following do not constitute a good faith effort:
  1. Sending mass emails
  2. Contacting DBs using only one method – for example, if an email was sent and no response from the DB was received, follow up with the DB by phone

- If assistance is required with identifying DBs to utilize, how to become a certified DB, or there are any other questions relating to DB participation, proposers should contact Renelda Colvin at 412-566-5383 or Sue Broadus at 412-566-5257. They can be reached by email at SBE@rideprt.org.

- The proposer will be required to report on its DB usage throughout the duration of the contract. Please be advised that any changes to your subcontractor participation plan, whether DB or non-DB, must be reported to the PRT Office of Small Business Engagement immediately. Please note that there are penalties imposed for non-compliance with the DB program.

- All questions relating to clarifications of, or modifications to, the RFP **must be in writing**. If any questions submitted make necessary the issuance of an addendum, an addendum will be issued to all RFP document holders. Proposals must be submitted based on the RFP as written, and as modified by Addenda.

- It was stressed that any comments/exceptions to Exhibit 1, the Sample Agreement, must be provided in the Appendix section of the Proposal. Post-RFP comments/exceptions to the Sample Agreement that are not set forth in a firm's proposal will not be considered or subject to any further negotiation consideration by PRT during the post-award Agreement finalization process.

- Mr. Young provided an overview of the ebusiness procedures for registration and submitting a proposal. All Proposers must be registered in ebusiness at http://ebusiness.ridePRT.org, in order to be notified of PRT solicitations, to obtain copies of RFP's, the subsequent addenda and other related information, and to submit a Proposal in response to this RFP 25-39R.

  Although RFP documents will also be available on PRT's website, PRT will only accept electronic proposal submittals through the ebusiness portal for this RFP, which requires vendor registration. Instructions on how to submit a proposal through PRT's eBusiness website can also be found in Exhibit 9 of the RFP.

- Mr. Young provided a general overview of the scope of services that PRT is seeking via this RFP. Section 4.0 of the RFP on pages 26 through 34 of the RFP documents contains that scope of services.

- After generally discussing the scope of services for the RFP, Mr. Vogini advised the potential proposers on the scope of services. Mr. Vogini emphasized the four (4) piece Service Request: (1) Co-Location Services, PRT is requesting a minimum of a quantity of three (3) dedicated locking co-location cabinets (42U racks); (2) Migration, If the location is the same H5 Data Center as is current, and equipment and systems will not need to be relocated in any way, please specify this fully in response from the vendor; however, please note that if migration includes PRT's current Strip District location this must be stated in the proposal and the vendor is still responsible for all damages of equipment migration; (3) Networking, vendors are responsible for notifying and ensuring the PRT's current vendor, Crown Castle, Inc., is able to relocate devices to the new facility and have right-of-way access; (4) Internet Connection is required to have a triple redundancy for support services which will be handled by the vendor. Any security breaches, whether physical or electronic, to the servers, racks, facility, or any unauthorized access shall be immediately reported to the PRT's escalation list.

- The anticipated Procurement Schedules for both RFP is as follows:

  - Proposers' last day for submitting questions is January 12, 2026.
  - Proposals are due at the PRT by 2:00 p.m. January 22, 2026.
  - Interviews are tentatively scheduled for February 04, 2026; February 5, 2026; and February 6, 2026. *Potential proposers were also notified during the meeting that interviews will more than likely include facility assessments.*
  - The RFP is tentatively scheduled for approval at the February 2026 Board of Directors Meeting.

- Following the overview of the scope of services, the floor was opened for general discussion and any questions from the attendees.

  - No questions were asked during this period.

The Information Meeting was adjourned at 10:25 a.m. EST.

John Young
Professional Services Contract Specialist

Attachments: RFP 25-39R Information Meeting Slides; RFP 25-39R Information Meeting Attendance Sheet; RFP 25-39R Questions and Responses (1-46); RFP 25-39R Addendum No.1

cc: Project File

PORT AUTHORITY OF ALLEGHENY COUNTY d/b/a PITTSBURGH REGIONAL TRANSIT

INFORMATION MEETING ATTENDANCE

SUBJECT: Co-Location Services RFP 25-39R

DATE: January 08, 2026

TIME: 9:30 AM

Representative Name	Company	Mailing Address	Phone No.	E-Mail Address	PRT/ PA UCP Certified DBE / DB
Keith Bayles	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5434	bbayles@rideprt.org	
Renelda Colvin	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5383	rcolvin@rideprt.org	
Peter Griffith	PRT	2235 Beaver Ave, Pittsburgh, PA 15233	412-237-7330	pgriffith@rideprt.org	
Bill Livingston	PRT	2235 Beaver Ave, Pittsburgh, PA 15233	412-237-7137	blivingston@rideprt.org	
Erik McKibben	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5166	emckibben@rideprt.org	
Jeffrey A Nichols	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5174	jnichols@rideprt.org	
Tom Ogren	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5461	togren@rideprt.org	
Jarry F. Schwartz	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5269	jschwart@rideprt.org	
Adam Vogini	PRT	345 Sixth Avenue, Pittsburgh, PA 15222-2527	412-566-5161	avogini@rideprt.org	
John Young	PRT	345 Sixth Avenue, Third Floor, Pittsburgh, PA 15222-2527	412-566-5216	jyoung@rideprt.org	
Molly Hart Burkett	Redhelm	800 Regis Ave, Pittsburgh, PA 15236	412 349-6680	mburkett@redhelm.com	
Doug Fritts	PhillyCom, Inc.	130 W Main St Ste 144-302, Collegeville, PA 19426	215-570-1800	doug@phillycom.net	
Diane Hubner	AEC Group	3000 Montour Church Rd, Oakdale, PA 15071	412-670-4806	dhubner@aecgroup.com	
Dennis Wheeler	Redhelm	800 Regis Ave, Pittsburgh, PA 15236	412 349-6680	dwheeler@redhelm.com	


PRT
Pittsburgh Regional Transit

INFORMATION MEETING
REQUEST FOR PROPOSALS NO. 25-39R

CO-LOCATION SERVICES

JANUARY 08, 2026

INTRODUCTIONS

Pittsburgh Regional Transit

- **John Young**
  - Professional Services Contract Specialist
  - Provide an eBusiness Overview
  - Provide a general overview of the RFP requirements

- **Renelda Colvin**
  - DBE/DB Contract Compliance Specialist
  - Will address the DBE / DB requirements

- **Adam Vogini**
  - Director of Technology Infrastructure (Project Manager for this RFP)
  - Will provide an overview of Scope of Services

VIRTUAL AND PHONE ETIQUETTE

Please make sure your virtual microphones and phone are on mute throughout the duration of the meeting.

If you are joining through Teams Virtual platform, all questions should be entered in the Chat Box.

If you are joining by phone, you need to announce yourself and the company you represent before asking your question.

ALL questions must also be submitted in writing to:

Jyoung@rideprt.org

Pittsburgh Regional Transit

Pittsburgh Regional Transit

eBusiness Overview



Pittsburgh Regional Transit

eBusiness Registration

- You **must** be registered:
  - To receive notifications for this RFP
  - To submit a proposal for this RFP
- Registration estimated time is 5-10 minutes to complete
- Recommend registering when there is time to complete

Already Registered?

Pittsburgh Regional Transit

- Great! Please check your credentials!
- Don’t remember your User ID or Password?
- Getting an error message?

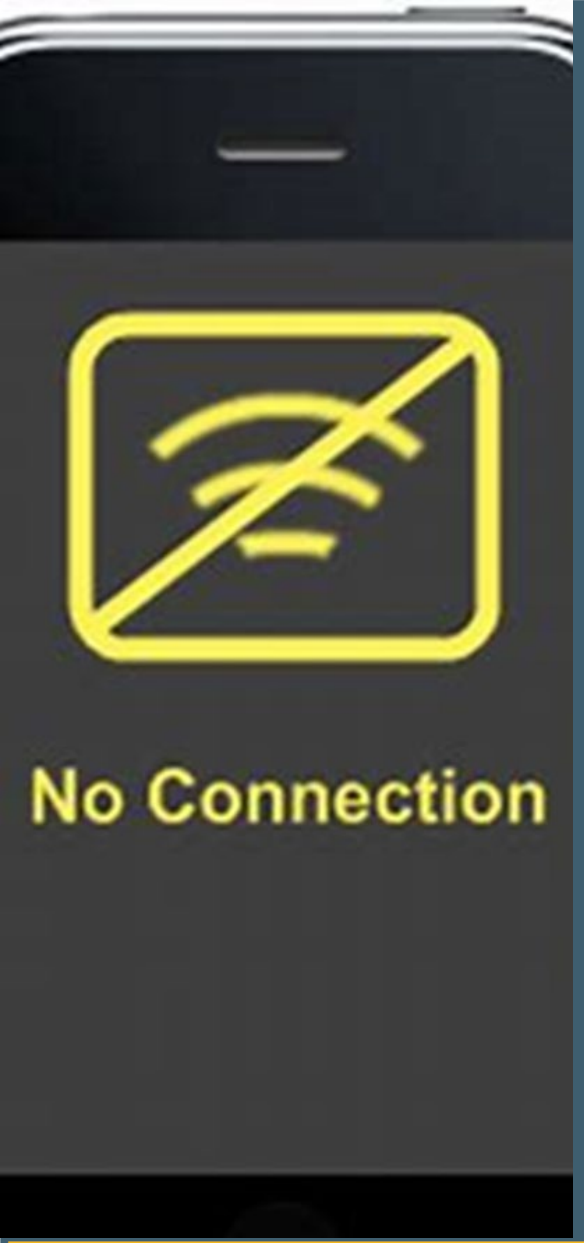
Contact **John Young** at:

Jyoung@rideprt.org



Do not wait!!!!!!!

- Navigating eBusiness takes time
- Uploading documents takes time
- Submitting the proposal takes time
- You may get an error message
- The system will kick you out when the event closes
- **PLEASE ALLOW YOURSELF ENOUGH TIME**



Web browser compatibility

- Recommended Browsers:
  - Chrome
  - FireFox
  - Edge
  - Safari
- Not mobile friendly



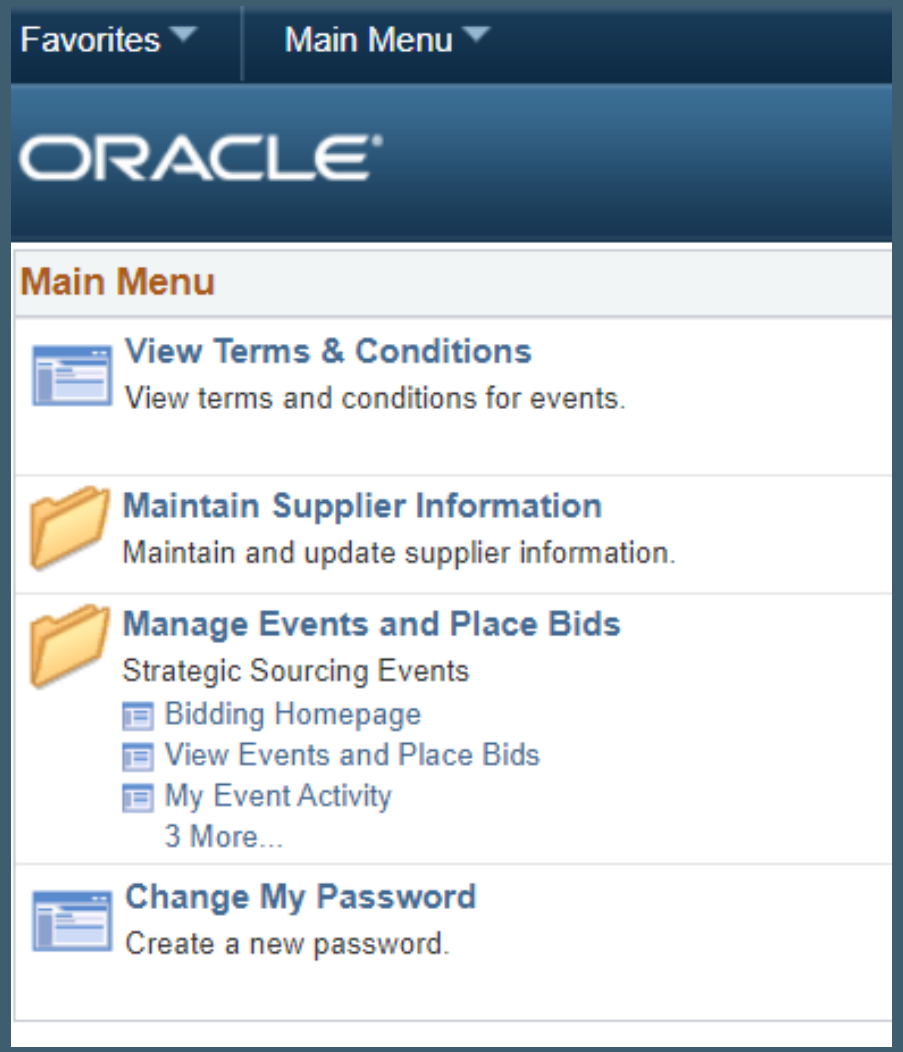
Ebusiness portal overview

- Login
- Download User Guide
- Register
- Reset Password

Ebusiness Portal Overview

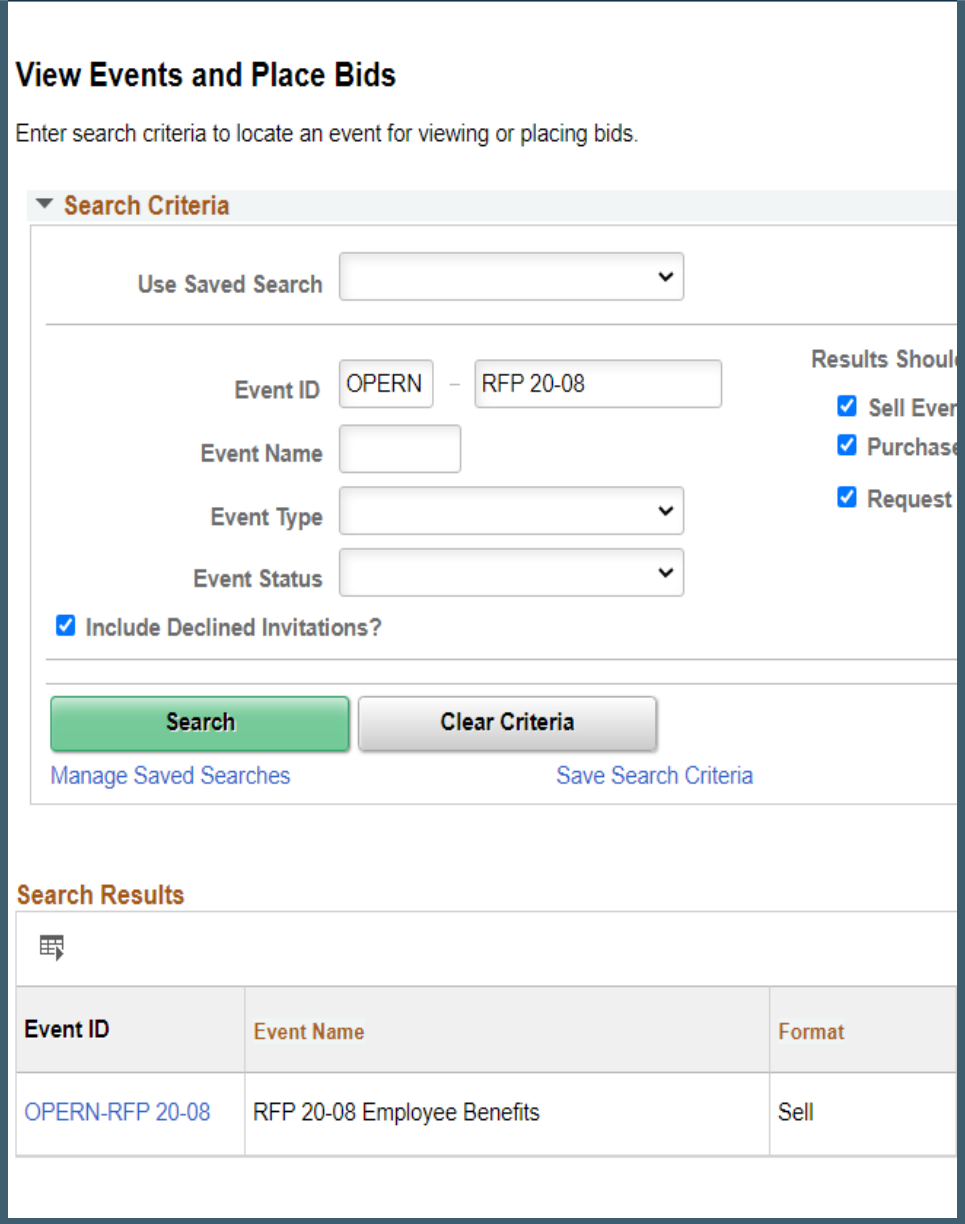
Pittsburgh Regional Transit

View Events and Place Bids



Ebusiness Portal Overview

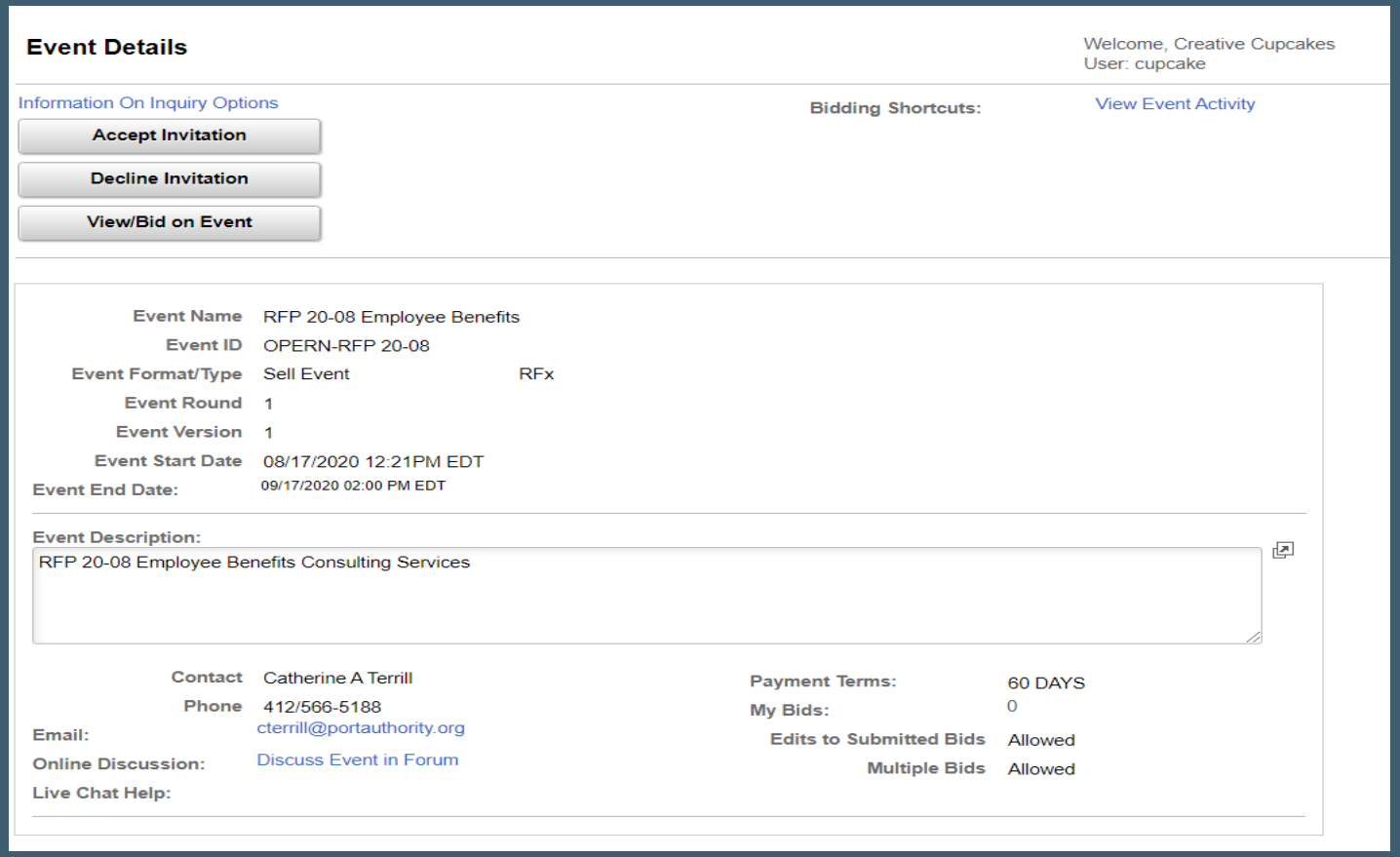
- **This page takes time to load!**
  - Displays all Sourcing Events
    - Enter Event ID
      - Search
      - Click Event ID



Pittsburgh Regional Transit

Ebusiness Portal Overview

Pittsburgh Regional Transit

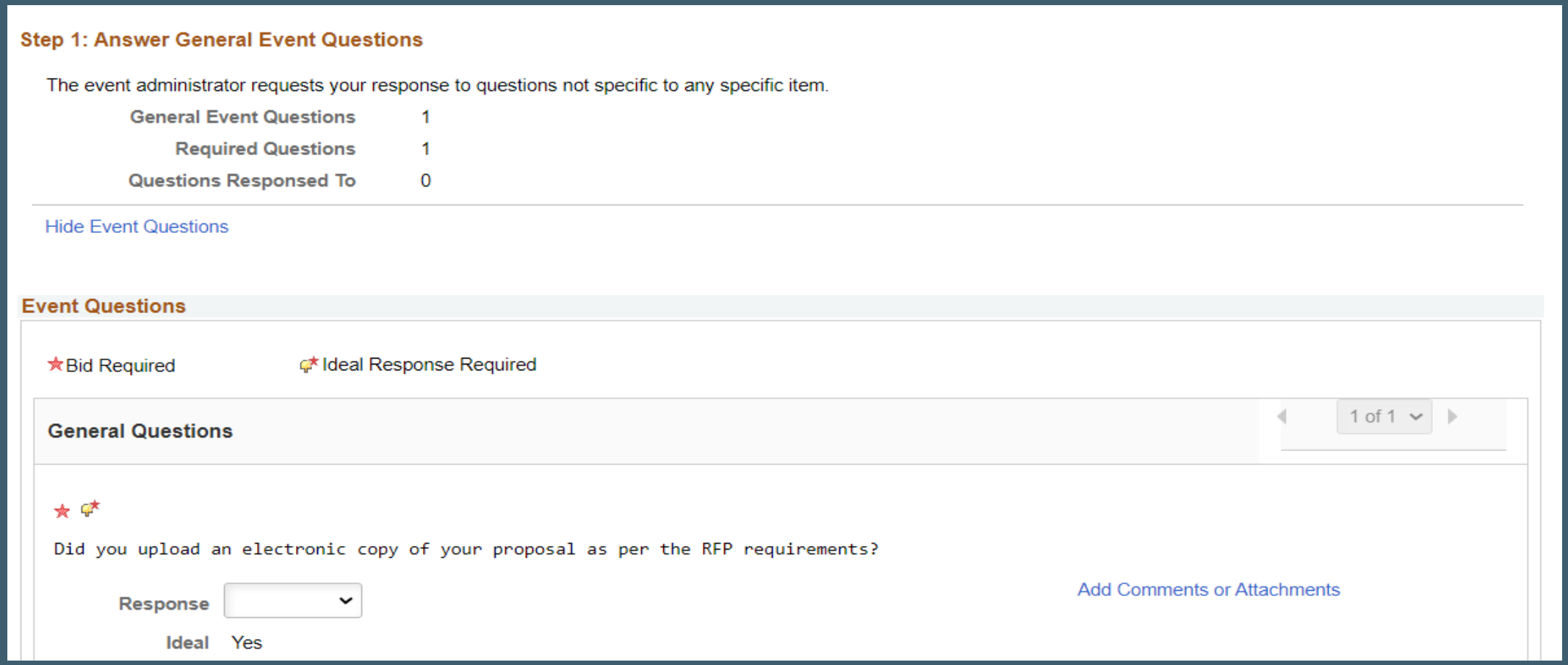


- Contact Info
- Discuss Event in Forum is disabled
- Please contact the Contract Specialist directly
- Click View/Bid on Event

Ebusiness Portal Overview

- Answer General Event Questions
- Provides Ideal Answer

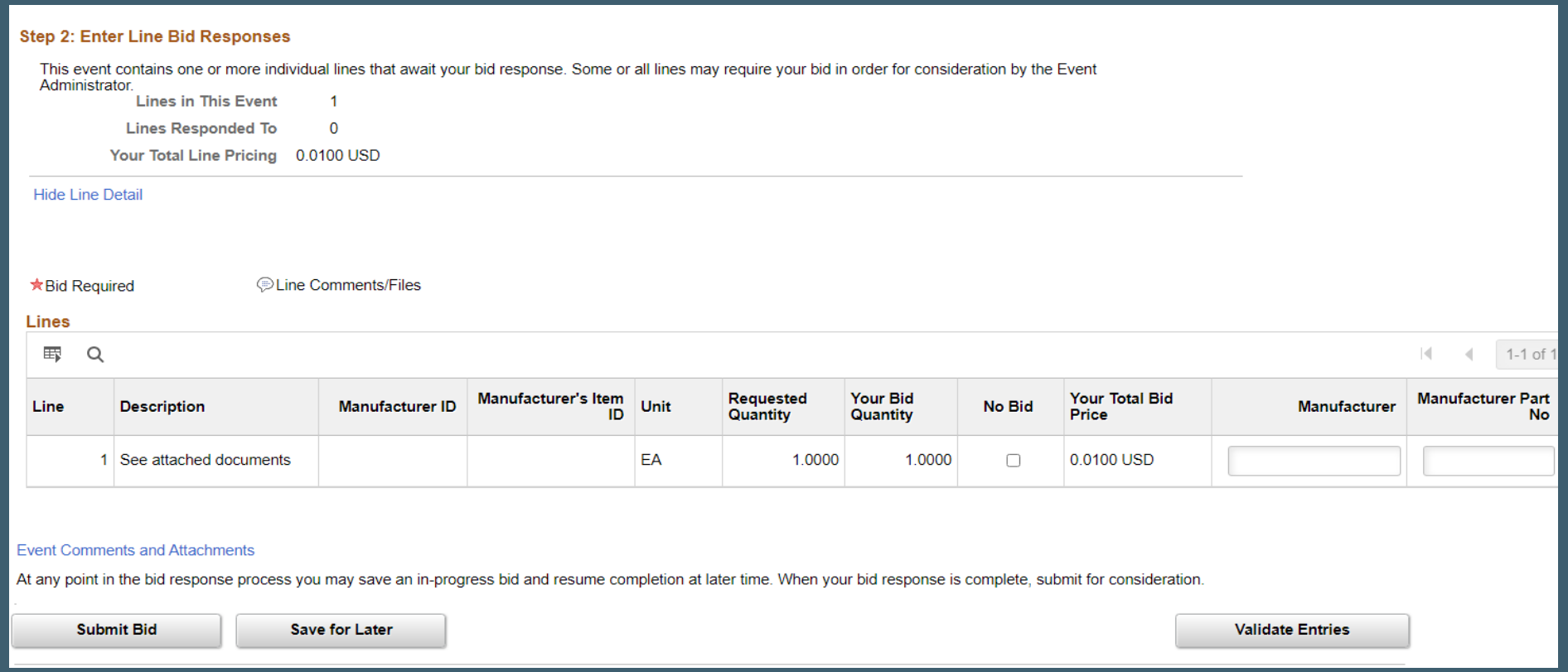
Pittsburgh Regional Transit



Ebusiness Portal Overview

- Leave Line Item information blank
- Event Comments and Attachments

Pittsburgh Regional Transit



Step 2: Enter Line Bid Responses

This event contains one or more individual lines that await your bid response. Some or all lines may require your bid in order for consideration by the Event Administrator.

Lines in This Event	1
Lines Responded To	0
Your Total Line Pricing	0.0100 USD

Hide Line Detail

★Bid Required Line Comments/Files

Lines

1-1 of 1

Line	Description	Manufacturer ID	Manufacturer's Item ID	Unit	Requested Quantity	Your Bid Quantity	No Bid	Your Total Bid Price	Manufacturer	Manufacturer Part No
1	See attached documents			EA	1.0000	1.0000	☐	0.0100 USD		

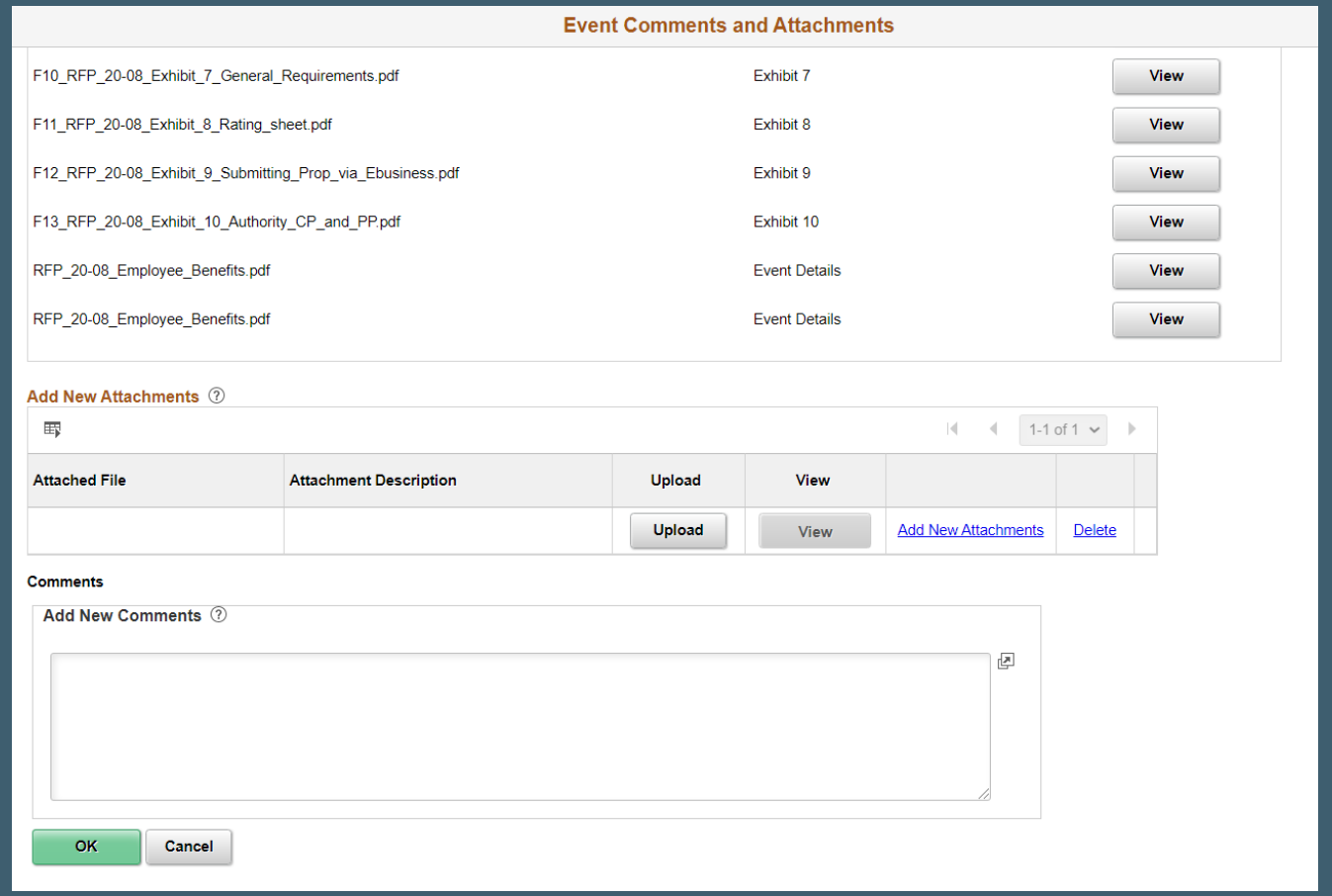
Event Comments and Attachments

At any point in the bid response process you may save an in-progress bid and resume completion at later time. When your bid response is complete, submit for consideration.

Submit Bid Save for Later Validate Entries

Ebusiness Portal Overview

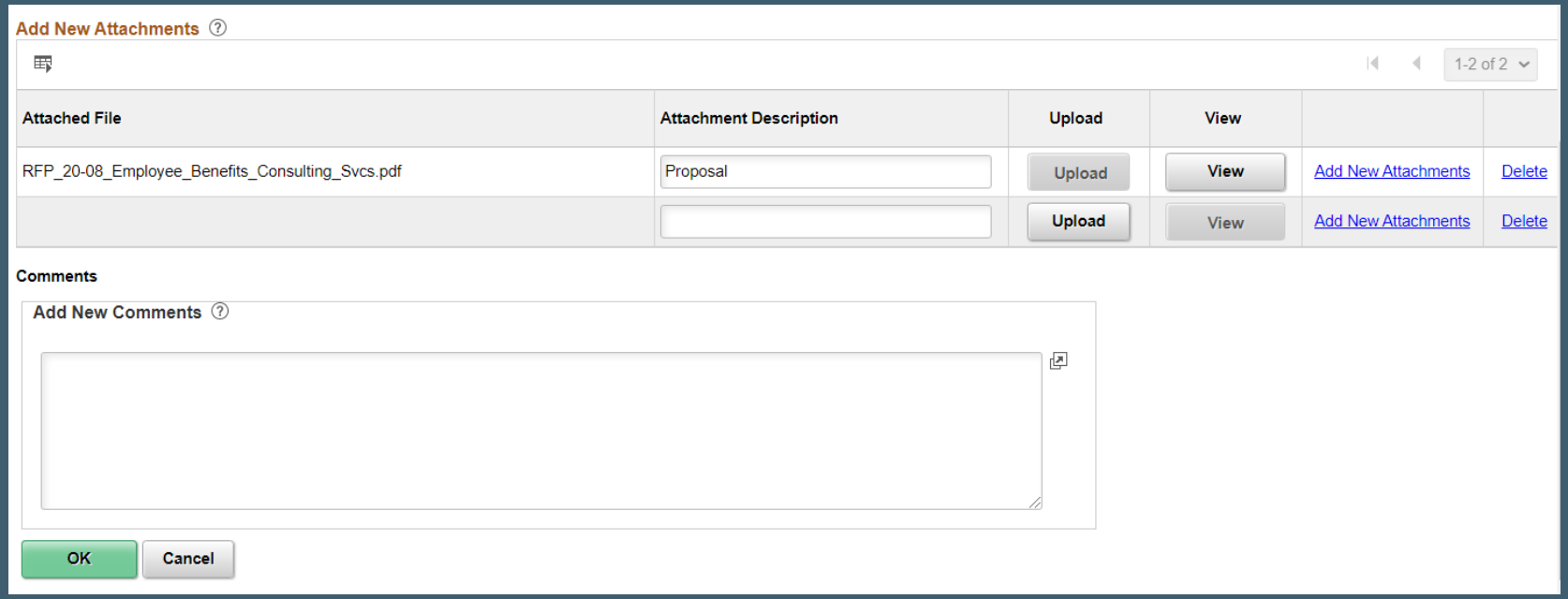
- Download RFP Documents
- Upload Proposal



Ebusiness Portal Overview

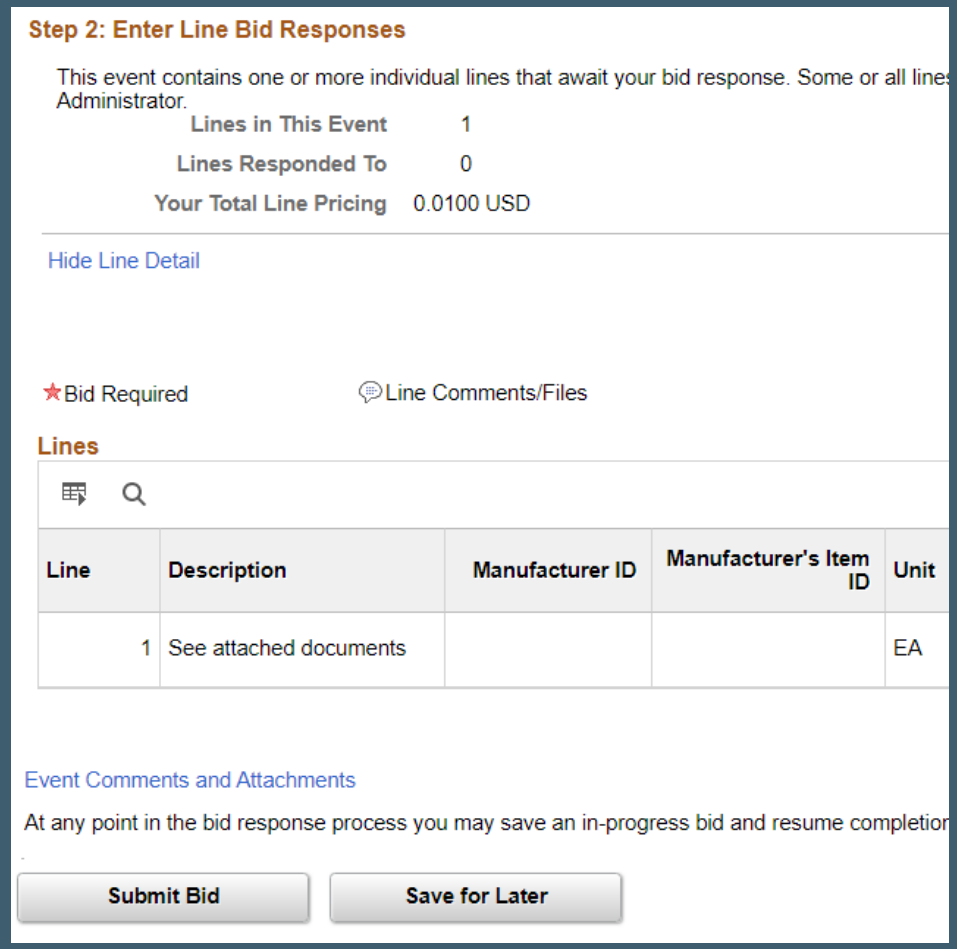
Pittsburgh Regional Transit

- Enter Attachment Description
- Click Add New Attachment for each additional document
- Click Ok



Ebusiness Portal Overview

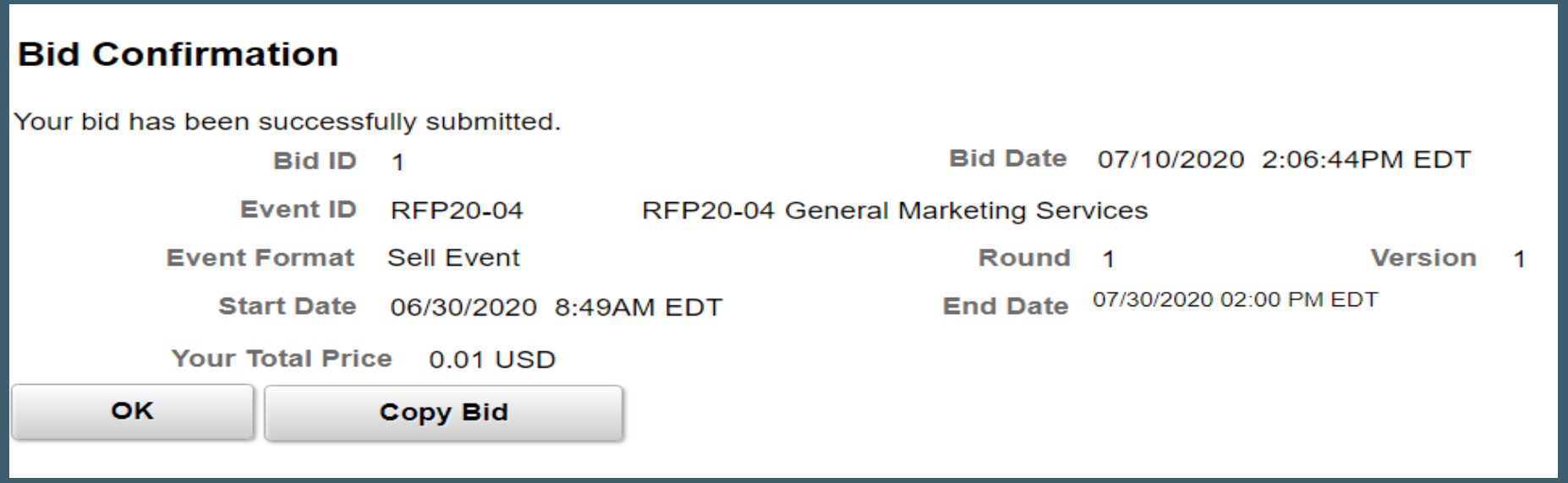
Pittsburgh Regional Transit



Save for Later vs. Submit Bid

Ebusiness Portal Overview

Pittsburgh Regional Transit



- Click OK
- Done!
- You will receive an email confirmation that the proposal was submitted



Pittsburgh Regional Transit

Additional ebusiness information

- Carefully select categories related to your type of business
- STRONGLY encourage to register multiple personnel
- Be proactive in updating eBusiness registration information
- Be proactive in checking PRT's website



Pittsburgh Regional Transit

eBusiness Support

- Please contact the following for eBusiness questions:

John Young at

Jyoung@rideprt.org

Pittsburgh Regional Transit

General Overview of RFP Requirements

General Information

Pittsburgh Regional Transit

- **PRT is requesting proposals for:**
  - Co-Location Services
- **Term of the Agreements:**
  - Five-Year (5-year) period with the option to extend up to an additional two (2) one-year periods at PRT's sole discretion.
- **Termination for Convenience:**
  - As a public agency that receives federal funds, PRT will not negotiate the Termination for Convenience

General Information

- **Proposals must be submitted electronically through PRT's eBusiness system**
  - By 2:00 p.m., eastern standard time, January 22, 2026
  - Instructions have been provided in Exhibit 10 of the RFP

- **Questions must be received in writing no later than 10 days before Proposals are due.**
  - Cut off date is January 12, 2026
  - Procedural, please contact, John Young
  - Clarifications and questions to the RFP
    - **MUST BE IN WRITING**
    - Email Jyoung@rideprt.org or Fax (412) 566-5359

- **Tentative Presentation for Board Approval**
  - February 2026

SECTION 2.0- PROPOSAL REQUIREMENTS

Pittsburgh Regional Transit

- **Structure of Proposal**
  - Cover
  - Letter of Transmittal (Include items identified in Section 2.1.1)
  - Section 1 – Overview of Proposal
  - Section 2 – Experience Record
  - Section 3 – Project Work Plan
  - Section 4 – Project Organization and Management Plan
  - Section 5 – Summary of Cost(s)
  - Appendix Information

- **Shall be no more than 50 pages**
  - Appendix information is in addition to page limit
  - Font Size for all material shall not be less than 10 pt.

SECTION 2.1.2
DB SUBCONTRACTOR PARTICIPATION

Pittsburgh Regional Transit

Please pay attention to Section 2.1.2 of the proposal that outlines the Diverse Business (DB) participation requirements. Proposed DB utilization is taken into consideration in the proposal evaluations as indicated in Exhibit 8.

PRT's Diverse Business program requires that DBs have the maximum opportunity to participate in the performance of contracts and subcontracts.

PRT is aware of the United States Department of Transportation's Interim Final Rule, effective October 3, 2025, regarding the removal of Disadvantaged Business Enterprise (DBE) requirements from federally funded projects. However, as RFP 25-39R is not a federally funded project, the Commonwealth of Pennsylvania's Diverse Business Program requirements as stated in Section 303 of Title 74 of the PA Consolidated Statutes to "…seek to maximize participation by diverse businesses" remain in effect for this solicitation. This position is specific to this RFP and is subject to change in future solicitations based on further legal or regulatory developments.

While there is no established goal on this specific RFP, proposers are required to identify subcontracting opportunities for the utilization of DB firms who are properly certified. If you are a DB proposer, you will still be required to identify subcontracting opportunities for the utilization of DBs.

SECTION 2.1.2
DB SUBCONTRACTOR PARTICIPATION

Pittsburgh Regional Transit

The Pennsylvania DB law defines a "diverse business" as a "disadvantaged business, minority-owned or women-owned business or service-disabled veteran-owned or veteran-owned small business that has been certified by an acceptable third-party certifying organization." Third-party certifying organizations are defined to include:

1. National Minority Supplier Development Council
2. Women's Business Development Enterprise National Council
3. U.S. Small Business Administration
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While the Pennsylvania DB law remains in effect, the practical impact of the IFR removing the certified DBE status of all previously state UCP-certified DBE firms is that PRT Office of Small Business Engagement personnel cannot consider subcontractors or subconsultants proposed by prime contractors or consultants as "diverse businesses" if the only certification they hold is from the PA UCP. Rather, and at least temporarily, only a certification from one of the other four identified Pennsylvania certifying organizations will meet the "diverse business" definition/standard under the Pennsylvania DB law.

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DB SUBCONTRACTOR PARTICIPATION

Pittsburgh Regional Transit

All proposed DBs must be PA certified with the Pennsylvania Department of General Services Small Diverse Business Program as an MBE, WBE, SDVBE or VBE at the time of proposal submission. The searchable directory of PA certified DBs is located at www.dgs.internet.state.pa.us/suppliersearch. Please note that you will need to provide written documentation of each DB's certification with your proposal.

The proposer should provide adequate time for DBs to respond to their solicitation.

Inclusion of DB participation is part of the evaluation process. If there is no DB participation, the proposer will provide their good faith effort documentation that will be reviewed by the PRT Office of Small Business Engagement as part of the proposal review process.

Good faith documentation will include the following for each DB contacted:

- DB firm name, contact information, contact person, date of contact, and type of contact (email, phone call)
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- Explanation for why a commitment with a DB was not made (if applicable)
- If pricing is a factor for the selection of a non-DB(s) rather than a DB(s), provide quotes for both firms that show scope of work, price, quote date, and date and time the quote was received

SECTION 2.1.2
DB SUBCONTRACTOR PARTICIPATION

Pittsburgh Regional Transit

- Please be advised that neither sending mass emails nor contacting DBs using only one method do not constitute a good faith effort. If an email was sent and no response from the DB was received, follow up with the DB by phone.

  If assistance is required with identifying DBs to utilize, how to become a certified DB, or there are any other questions relating to DB participation, proposers should contact Renelda Colvin at 412-566-5383 or Sue Broadus at 412-566-5257. We can be reached by email at SBE@rideprt.org.

  The proposer will be required to report on its DB usage throughout the duration of the contract. Please be advised that any changes to your subcontractor participation plan, whether DB or non-DB, must be reported to the PRT Office of Small Business Engagement immediately. Please note that there are penalties imposed for non-compliance with the DB program.

  If there are any DBs present, please identify yourself and your company name.

SECTION 2.2
OVERVIEW OF PROPOSER
SECTION 1 OF THE PROPOSAL

Pittsburgh Regional Transit

- **Include a description of the Proposer and its subcontractors**

- **The Contractor shall provide, as part of their proposal responses, the aggregated percentage of work that is subcontracted, as measured in terms of cost to PRT**
  - Include percentage of work to be performed by the Proposer and its proposed Subcontractors

SECTION 2.3
EXPERIENCE RECORD
SECTION 2 OF THE PROPOSAL

Pittsburgh Regional Transit

- Provide relevant project experience of Proposer and its Subcontractors
- Status (ongoing or completed) and Time Frame
- Responsibilities for the Project
- Project Manager and Staff for each identified project
- Contract Value
- Client Contact and contact information. References that cannot be either confirmed or reviewed with your client are not beneficial.

SECTION 2.4
PROJECT WORK PLAN
SECTION 3 OF THE PROPOSAL

Pittsburgh Regional Transit

- **Demonstrate understanding and approach**
  - **DO NOT REINTERATE THE RFP SCOPE OF SERVICES**

- **Identify each task and names of individuals or disciplines**
  - Include Subcontractors
  - Include hours associated
  - Requested narrative for the sample project

- **Flow Chart that explains the interrelationship of work tasks**

SECTION 2.5
PROJECT ORGANIZATION AND MGMT. PLAN
SECTION 4 OF THE PROPOSAL

Pittsburgh Regional Transit

- **Description, roles, and responsibilities for Contract Services**
  - Project Manager
  - Key Personnel
  - Subcontractors

- **Provide Organizational Chart**
  - Include individual's name
  - Include company
  - Include proposed role

SECTION 2.6
SUMMARY OF COSTS
SECTION 5 OF THE PROPOSAL

Pittsburgh Regional Transit

- **Sample forms provided in Exhibit 6**
  - Alternate fee structure may be proposed.

- **A separate Summary of Costs form is required for each subcontractor.**

SECTION 2.7
APPENDIX INFORMATION
APPENDIX SECTION OF THE PROPOSAL

Pittsburgh Regional Transit

- **Financial Information**
  - Two (2) most recent financial years
  - Publicly held firms shall include in the Proposal
  - Privately held firm may defer until notice of being short-listed

- **Certifications**
  - Exhibit 2 [Certification of Debarment]
  - Exhibit 3 [Certification of Lobbying and Disclosure Form]
  - Prime Contractor submission only. Subcontractors prior to award of Agreement.

- **Resumes**
  - Exhibit 5
  - Not to exceed 20 pages

SECTION 2.7
APPENDIX INFORMATION
APPENDIX SECTION OF THE PROPOSAL

Pittsburgh Regional Transit

- **Key Personnel Letter(s)**
  - Signed letter by Proposer and any of its proposed subcontractors

- **Affirmative Action and Equal Opportunity Policy Statement**
  - Signed and dated
  - **DO NOT SUBMIT ACTUAL POLICY**

- **Insurance Coverage Statement**
  - Requirements in Exhibit 1, Sample Agreement
  - **DO NOT SUBMIT CERTIFICATE OF INSURANCE AT THIS TIME**

  - **As a reminder, please review Exhibit 1. As stated in the RFP, deviations MUST be set forth in the Proposal to receive consideration.**

SECTION 3.0
PROPOSAL SELECTION PROCESS
EXHIBIT 8 – EVALUATION RATING CRITERIA

Pittsburgh Regional Transit

RFP REF SECTION	RATING CRITERIA	WEIGHTED MULTIPLIER
2.1.2	DB/DBE Utilization	3
2.3	Experience Record	7
2.4	Project Work Plan	5
2.5	Project Organization and Management Plan	3
2.5.2 & 2.5.3	Project Manager	4
2.5.2	Staff Resumes	5
2.6	Summary of Costs	12
4.2	Facility Environment and Specifications	7
4.2	Support Services and Planning	6
4.2	Internet/External Network Connectivity	6
	TOTAL WEIGHTED SCORE:	**58**

TENTATIVE DATES

(DATES ARE SUBJECT TO CHANGE AT THE DISCRETION OF PRT)

Pittsburgh Regional Transit

• Last day for questions	January 12, 2026
• Proposal due at or before 2:00pm EST.	January 22, 2026
• Tentative Interviews	February 04 – February 06, 2026
• Presentation for Board Consideration	February 27, 2026
• Commencement of Services	March 03, 2026



SECTION 4
SCOPE OF SERVICES

Overview of the Scope of Services

Presented by

- **Adam Vogini**
  - Director of Technology Infrastructure

QUESTIONS AND ANSWER SESSION

Pittsburgh Regional Transit

All questions must be submitted in writing via email to

Jyoung@rideprt.org



PITTSBURGH REGIONAL TRANSIT

Co-Location Services
Request for Proposal No. 25-39R
Questions (1-46)
Transmittal Memorandum #1

Below are all questions and answers received pertaining to RFP No. 25-39R (Questions 1-46).

QUESTION #	QUESTION	RESPONSE
1	Can you confirm whether any components of the Scope may be phased or prioritized (e.g., Internet connectivity first, relocation second), and whether partial awards are permitted?	Partial awards are not permitted; Network/Internet Connectivity must be up and confirmed prior to migration of equipment, since we will be moving live, production equipment and down time must be kept to an absolute minimum.
2	Are there dependencies on other concurrent PRT initiatives (e.g., network refresh, security tooling, application cutovers) that Vendors must plan around?	Projects are ongoing, so we would work with our PMO team to coordinate timelines
3	Please confirm the current inventory (make/model, RU height, power draw per device) for primary server, networking, and storage equipment to size cabinets and power accurately.	Due to current changes ongoing with equipment, please reference Scope of Services and assume full usage of two 42U full size server racks based on requirements and a full load being used on the 30A and 60A breakers
4	For Internet connectivity (inbound/outbound) for PRT's exclusive use, do you require dedicated physical circuits, dedicated logical bandwidth on shared physicals, or both? Any preferred carriers beyond those listed later?	No preferences beyond Crown Castle (our current internal vendor) for external usage. Both dedicated physical and logical are acceptable.
5	If the winning bidder is already at H5, should we propose an optimized in-place migration plan in lieu of physical move? What evaluation credit is given for minimizing downtime?	Downtime estimates are reviewed as part of the evaluation criteria; If already located at H5, and in-place migration plan would be acceptable.

6	What minimum remaining term on a facility lease is acceptable beyond award date, given the 5+2 year Agreement?	PRT will need 120 days prior to expiration of the contract.
7	If the facility ownership/lease changes, what notice and continuity obligations must the Contractor meet to avoid service disruption?	If the facility/unit is sold and the new owners wish to close the facility, we would need at least a six month notice of closure date so PRT has time to move, provided we move under the emergency procurement procedures.
8	For UPS redundancy (N+1) and A/B PDUs, do you require concurrent maintainability at the rack (i.e., maintenance without impacting load)?	Yes, concurrent maintainability
9	Please specify acceptable generator runtime targets and fuel resupply SLAs during extended outages.	Though PRT would prefer near continuous (99.999%) uptime for power requirements, in the event of an catastrophic disaster, a minimum of 24 hours of continuous fuel onsite would be required.
10	Are temperature (18–27°C) and humidity (40–60%) targets setpoints or ranges for compliance reporting? What measurement granularity and reporting cadence is required?	They are ranges for compliance reporting, and confirmation for service warranties with 3rd-party vendors.
11	For leak detection, should sensors be per-row/per-rack and integrated with the monitoring platform? What alarm escalation path is expected?	Though preferred to be per-row at a minimum, integration with monitoring is not a requirement, though notification of leaks to designated PRT staff must occur in some capacity.

12	For fire suppression, what agent types are acceptable (e.g., clean agent, inert gas)? Do you require zonal discharge to avoid whole-room events?	Clean Agent and/or Inert Gases are acceptable; no water misting or CO2 suppression. Zonal is not required
13	For redundant high-speed Internet connections available from multiple vendors, do you require diverse entry conduits, separate meet-me rooms, and physically diverse backhaul routes?	All are preferred, though none are required
14	Can you confirm whether direct fiber to Crown Castle/Zayo must be on-net to the facility, or will new builds be considered?	New builds will be considered
15	Please confirm the specific two-factor modalities (e.g., biometric + PIN vs. card + biometric) required for access. Are mobile credentials allowed?	All two-factor options will be considered, and mobile credentials are allowed.
16	Beyond SOC 2 Type II and PCI-DSS, are there any additional frameworks (e.g., ISO 27001) expected or optional for scoring?	No other frameworks are expected, though welcome to be listed.
17	For 24/365 on-site security, what response time targets are required for escort, incident triage, and containment?	For critical incidents, a 1-2 hour escort (if necessary), 30 minute minimum for initial incident/triage, and 2 hour minimum for containment.

18	How should Vendors demonstrate compliance with PA Breach Notification Act and HIPAA in this context—policy attestation, control mapping, or independent legal review?	Policy attestation is acceptable
19	What retention period is required for CCTV recordings and access logs? Any chain-of-custody standards for investigations?	No chain of custody standards; CCTV recordings should be stored a minimum of 30 days
20	Can PRT provide high level architecture of existing Co-Los & which Co-Lo is to be moved & future architecture?	Please clarify architecture request; are you requesting building schematics?
21	Please clarify if PRT will provide, through their incumbent WAN provider, point-to-point connectivity from new proposed Co-Lo to other PRT locations.	PRT will be providing the connectivity, the co-location provide must provide evidence if Crown Castle already has a presence at their location, or if there would be any concerns/difficulties with having Crown Castle add fiber to their location.
22	Please provide the list of hardware, quantity & its RU sizes.	See attached sheet below.
23	What is the maximum downtime available for PRIMARY servers/hardware?	For downtime in the case of migration, we can accept a theoretical maximum of 8 hours.

24	Does PRT have all required services on their BACKUP servers/hardware?	Backup systems for these production clusters are unavailable.
25	Will PRT's IT be available at new co-lo during Turn-Up & UAT?	PRT staff will be made available for all aspects of the migration.
26	Will PRT's IT take care of new IP config on the devices or is bidder to supply staging services to establish connectivity to PRT's HQ?	PRT will supply internal IP configurations; vendor is responsible for supplying new external IPs as part of Scope of Services.
27	Will PRT provide insurance for equipment during relocation, or is the contractor fully responsible?	Contractor is fully responsible for insurance.
28	Please confirm the mentioned SLAs are only for Co-Lo services & Internet (as per the Scope). PRT is responsible for uptime of servers/hardware.	Correct, SLA's are in regards to services rendered by bidder only.
29	Please provide the SLA definitions, measurement windows, exclusions, and service credit schedule for power, cooling, cross-connects, ISP availability, and remote-hands response.	SLA's are to be provided by vendor as part of their proposal for evaluation by RFP committee.

30	Is the minimum 3 Gb/s bandwidth requirement fixed, or can it be scaled based on usage?	This is a fixed requirement
31	The RFP specifies that the co-location facility shall be located within Allegheny County and within 15 miles of PRT headquarters. Is this an absolute requirement, or will PRT consider proposals from facilities outside this radius if all other technical and compliance requirements are met?	This is an absolute requirement.
32	"The RFP mentions Crown Castle as PRT's current fiber lease partner for WAN connectivity. Is it mandatory for the contractor to have an existing Crown Castle connection, or will PRT accept facilities that can accommodate Crown Castle fiber along with other equivalent providers for redundancy?	PRT will accept facilities that can accommodate Crown Castle connections.
33	Please reconcile migration insurance responsibilities: Section 4.2(51.ii) states PRT will assist except physical shipment 'including insurance', while Section 4.2(51.1–2) places safety/security and packing/moving responsibility on the Contractor. Who procures transit insurance and bears risk of loss?"	The vendor shall procure insurance responsibilities and therefore is responsible for all risk of loss.
34	Please confirm minimum port speeds per interface type (WAN demarc, ISP handoff, internal cross-connects) and the lead times/SLA for upgrading to 40/100 Gb/s.	Minimum connection speeds would be 25Gb/s; lead time for upgrading to 40/100 Gb/s would be minimum of 90 days
35	Are the specified power circuits (two 208V/30A redundant and one 3-phase 208V/60A) required per cabinet or in total across the three cabinets?	Total across all three cabinets; 1 cabinet has a redundant 60A, other two cabinets would have qty 1 30A redundant circuit each.

36	What are the incident response and restoration SLAs for remote hands and network incidents, and the escalation ladder/timelines?	SLA's are to be provided by vendor as part of their proposal for evaluation by RFP committee.
37	Please define the required notice period, maximum transition window (days), and any fees for transition services upon termination/expiry.	PRT has until July 3st with its current contract; and at this time there are no fees associated with transition.
38	Will multi-phase migration be acceptable, and what are the functional/acceptance criteria for 'turn-up' completion (per Section 4.2(52))?	Multi-phase migration would be acceptable; turn-up completion would involve, but not limited to: Confirmation of all equipment is rack and stacked with no damage; all units power on appropriately; all units have power available to both primary and redundant PSU's (where applicable); confirmation PSD's are fully functional; all requested external IP addresses are available; internal fiber connectivity to Crown Castle is available and functional; all three external connections are tested and functional; physical racks are able to be locked and unlocked without any issue; security codes and 2nd-factor authenticators for PRT personal have been supplied and are tested by PRT.
39	Do liquidated damages ($680/day) apply solely to the migration/turn-up milestone or to any portion of the Work under Section 4.0? Please define the specific acceptance milestone(s) governing LDs.	This applies to any portion of work as specified in Section 4.0 Scope of Work.
40	PRT expects 100% uptime SLA—is this an absolute requirement or subject to negotiation with defined exclusions and credit caps?	SLA's are to be provided by vendor as part of their proposal for evaluation by RFP committee, where they will be reviewed and deemed acceptable.

41	Beyond SOC 2 Type II and PCI-DSS, are there any additional frameworks (e.g., ISO 27001) expected or optional for scoring?	No other frameworks are expected, though welcome to be listed.
42	Are there any requirements for Day-2 (Monitor & Manage) support services for Hardware & Network required?	No requirements.
43	Please confirm that the Scope of Services is limited to co-location (space, power, cooling, security, connectivity, remote hands) and does not include provision of compute resources (hypervisor/VM hosting) or management of PRT servers/virtual machines	Correct, this is a co-location and connectivity RFP, there is no expected MSP-type compute/storage needs requested.
44	Beyond remote hands and incident reporting, does PRT require any managed services (e.g., OS/hypervisor monitoring, patching, backups, DR) for equipment hosted in the colo?	No additional services are required under this RFP than what is listed in the Scope of Services.
45	For this RFP, will you have a required geographical distance from Pittsburgh that the prospective Co-Lo's must be within? Would a site in Montgomery County, PA (near Philadelphia) be considered?	Requirements for location are listed under Section 4.2, #29.
46	Please clarify what fiber-optic WAN connectivity will PRT provide? Is it over and above 2x diverse dedicated internet connections what Contractor is expected to provide or is it related to any Internal Connectivity from racks to Contractor's demarcation point.	Facility must allow access for Crown Castle fiber, which is PRT's current WAN fiber provider for internal communications. See Section 4.2, #45-47.

John Young

John Young
Professional Services Contract Specialist

Equipment Make/Model	Quantity	Rack Unit, Each	Total Rack Units Used
Nutanix NX-8170-G8	7	1	7
Nutanix NX-3155G-G8	9	2	18
Cisco Nexus 9300	4	1	4
Cisco Catalyst 9300	2	1	2
Palo Alto Networks PA-3410	2	1	2
Vertiv Geist MN03EDR1-15P3B8-6PS15D0H10-S PDU	4	2	8
APC model AP7911B PDU	4	2	8
Cisco C9300-24P	2	1	2
Cisco C9300-48P	3	1	3
Cisco SNS-3615-K9	1	1	1
Cisco DN2-HW-APL-U	1	1	1
Cisco AIR-CT5520-K9	2	1	2
Dell PowerStore 500t	1	2	2
Dell PowerEdge R360	2	1	2
Cohesity C6025-10G-SFP-1	5	1	5

PORT AUTHORITY OF ALLEGHENY COUNTY d/b/a
PITTSBURGH REGIONAL TRANSIT

ADDENDUM NO. 1

January 09, 2026

REQUEST FOR PROPOSAL NO. 25-39R

C0-LOCATION SERVICES

The following Amendments to the above Request for Proposal are hereby made a part thereof and the Proposer shall acknowledge receipt and inclusion of said change in its Proposal Letter of Transmittal (Section 3.2 Proposal Evaluation Criteria of the RFP).

Changes are as follows:

Revised Section

List of Changes to RFP dated January 09, 2026

PORT AUTHORITY OF ALLEGHENY COUNTY d/b/a
PITTSBURGH REGIONAL TRANSIT

LIST OF CHANGES TO RFP

January 09, 2026

REQUEST FOR PROPOSAL NO. 25-39R

CO-LOCATION SERVICES

SECTION OF THE RFP TO BE CHANGED	CHANGE TO BE MADE:
Exhibit 1 Sample Agreement	Section 18 Subcontracting is modified to reflect the removal of a 50% maximum threshold for subcontracting that is allowed by the prime contractor. Addition of language "The amount of work subcontracted by Contractor shall not aggregate more than ___ percent of all work hereunder, as measured in terms of cost to PRT." Deletion of Language "The amount of work subcontracted by Contractor shall not aggregate more than **fifty (50)** percent of all work hereunder, as measured in terms of cost to PRT." **See attached changes**

(3) Specific efforts to identify and award contracts to DBs (DBEs), including but not limited to:

a) Number and identity of DB contacted and invited to submit a proposal by agreement; and

b) Number and identity of DBs responding by agreement.

A. Penalties. During the performance of the Agreement and for a period of up to three (3) years following completion of the Contract Services, PRT may conduct reviews for compliance with the requirements of the DB program. Such reviews may include the evaluation of the Contractor's reports, desk audits and site visitations. Where Contractor is found to be in non-compliance with the requirements of the foregoing Section during performance of the Agreement, it will be required to take corrective action. If corrective action is not promptly taken by Contractor, the following sanctions may be instituted (singularly, in any combination and in addition to any other remedies provided by law):

a) PRT may withhold further payments under the Agreement;

b) Contractor may be ordered to stop work without PRT being responsible for any resulting damages, costs or delays;

c) The Agreement may be terminated; or

d) Suspension or debarment proceedings may be commenced, without PRT being responsible for any resulting damages, costs or delays.

17. <u>Assignment</u>.

Contractor shall not voluntarily, involuntarily or by operation of law, assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), except as provided herein, without, in each instance, the prior written consent of PRT, which consent may be withheld for any reason whatsoever. Notwithstanding the foregoing, claims for money due or to become due to Contractor from PRT under this Agreement may be assigned to a bank, trust company or other financial institution without such approval, but shall be subject to any claims PRT may have against Contractor. Notice of any such assignment or transfer shall be promptly furnished in writing to PRT.

PRT, at its sole discretion, reserves the right to assign all or any portion of the Agreement. This assignment, should it occur, shall be to any successor or third party, including but not limited to regional public transit agencies and/or other public agencies within reasonable proximity to PRT, and will be honored by the Contractor. PRT's right of assignment will remain in force over the term of the Agreement, or until final completion of the Contract Services, whichever is later.

No such assignment will be valid unless and until Contractor receives prior written notice from PRT authorizing the assignment.

18. <u>Subcontracting</u>.

Except as otherwise set forth herein, Contractor may not subcontract the Contract Services or any portion thereof to any third party without, in each instance, the prior written approval by PRT of the proposed subcontractor, which approval shall not unreasonably be withheld.

If the amount of a proposed lower tier Covered Transaction (2 C.F.R. Part 180) for the Contract Services equals or exceeds $25,000.00, the Contractor shall independently verify the debarment status of each person with which it proposes to enter into such a transaction. The Contractor shall also verify the debarment status of each such person by utilizing the current list of suspended and debarred contractors at "https://www.sam.gov." The Contractor's obligations pursuant to these provisions are ongoing and shall be performed from the Effective Date of the Agreement through the completion of all of the Contract Services. In order to fulfill these obligations, Contractor shall provide to PRT an executed Certification of Proposed Subcontractor, in the form attached hereto as Attachment E, from each proposed subcontractor to this Agreement.

Contractor shall require that a Certification Regarding Lobbying, in the form attached hereto as Attachment F, be included in the award documents for all subcontracts exceeding $100,000 at any tier, and shall ensure that the appropriate subcontractor shall execute the Certification Regarding Lobbying and, if applicable, the Disclosure of Lobbying Activities form. All Disclosure of Lobbying forms, but not Certification Regarding Lobbying forms, shall be forwarded to PRT, whereupon PRT will forward same to FTA in accordance with 49 C. F. R., Part 20.

~~The amount of work subcontracted by Contractor shall not aggregate more than **fifty (50)** percent of all work hereunder, as measured in terms of cost to PRT.~~ The amount of work subcontracted by Contractor shall not aggregate more than ____ percent of all work hereunder, as measured in terms of cost to PRT. Prior to PRT approval of any proposed subcontractor, Contractor shall provide PRT with the name of the proposed subcontractor, the tasks to be performed by the proposed subcontractor and the qualifications of the proposed subcontractor to perform the subcontracted work. Further, Contractor shall include in such subcontracts the provisions or appropriate versions of Sections 13 through 23 of this Agreement. Contractor shall provide to PRT sufficient evidence of inclusion of said provisions in its subcontractor agreements.

Contractor hereby represents, warrants and covenants to PRT that all work performed by any subcontractor of Contractor on behalf of Contractor under this Agreement shall be in accordance with the terms and conditions of this Agreement.

Contractor will certify compliance with its obligations under this Section 18 upon submission of a Subcontractor Utilization Form as attached hereto as Attachment G prior to or at the time of the Effective Date of this Agreement, and thereafter submitted prior to PRT's approval of any additional subcontractor and any additional lower tier Covered Transaction. PRT agrees that the subcontractor(s) listed on Attachment G is/are acceptable as subcontractor(s), provided that such subcontractors meet the requirements of this Section 18.

19. No Unauthorized Disclosures.

No reports, information, data or other materials given to, or prepared or assembled by, Contractor under this Agreement shall be made available to any individual or organization by Contractor without, in each instance, the prior written approval of PRT.

20. Inspection.

Contractor shall permit the authorized representatives of the PRT, the Commonwealth of Pennsylvania, the County of Allegheny, the U.S. Department of Transportation, FTA, and the Controller General of the United States, to inspect all work, materials, payrolls and other data and records and to audit the books, records and accounts of Contractor relating to its performance under this Agreement. Such records shall