LEGAL ADVERTISEMENT
Port Authority of Allegheny County
REQUEST FOR PROPOSAL NO. 21-02

Port Authority of Allegheny County (Authority) is requesting proposals for the performance of the following service ("Contract Services"):

PROPERTY AND CASUALTY RISK MANAGEMENT SERVICES

Authority is requesting proposals to provide consulting services to support Authority's property and casualty risk management programs (Contract Services), including, but not limited to: the design and marketing of operational insurance coverages, evaluation of insurance proposals, placement of insurance coverages, advising on insurance requirements for Authority and Authority's contractors and vendors, and will support the Authority's ongoing risk management activities continuously throughout the term of the Agreement. All Contract Services will be authorized by Work Orders negotiated by Authority and the selected proposer (Contractor) and approved to proceed by Authority. The Agreement will be for an initial period of three (3) years, with the option to extend up to two (2) additional years at Authority's sole discretion.

A copy of the Request for Proposal (RFP) will be available on or after March 8, 2021 and can be obtained by registering at the Port Authority ebusiness website: **http://ebusiness.portauthority.org** and following the directions listed on the website. Please note that Proposers must register under the ebusiness category(ies) of **PROFESSIONAL – Professional Services and PSIRM – Pro Insurance/OCIP/Risk Mgmt** for this RFP. Proposers may also register in other categories for any future RFPs issued by Port Authority. If you have specific questions regarding this RFP, please contact Fred Buckner at (412) 566-5467 or via email fbuckner@portauthority.org.

An Information Meeting for interested parties will be held at 9:30 a.m., prevailing time, March 25, 2021 via Microsoft Teams video conference and/or conference call to answer any questions regarding this RFP.

To join by Microsoft Team video conference:

- http://bit.ly/3kj5XHg

To join by Microsoft Teams call-in number:

- +1 412-927-0245, 641948284# United States, Pittsburgh (Toll)
- Conference ID: 641 948 284#

Electronic proposals must be both received, and time stamped by a representative of the Purchasing and Materials Management Department through Authority's Ebusiness website at or before 2:00 p.m., prevailing time, April 9, 2021, at **http://ebusiness.portauthority.org**. Proposals received or time stamped by a Purchasing and Materials Management Department representative through Authority's Ebusiness website after the advertised time for the submission of proposals shall be non-responsive and therefore ineligible for award. Each Proposer shall be solely responsible for assuring that its proposal is timely received and time stamped in accordance with the requirements herein.

This Contract Services may be funded, in part, by, and subject to certain requirements of, the County of Allegheny and the Commonwealth of Pennsylvania, and the Federal Transit Administration (FTA) of the U.S. Department of Transportation (DOT). The proposal process and the performance of the requested

services will be in accordance with guidelines and regulations of the FTA "Third Party Contracting Guidelines", FTA Circular 4220.1F, as amended, and all applicable federal, state, and local laws and regulations.

Port Authority of Allegheny County, in compliance with 49 C.F.R., Part 26, as amended, implements positive affirmative action procedures to ensure that all Disadvantaged Business Enterprises ("DBEs") have the maximum opportunity to participate in the performance of contracts and subcontracts financed, in whole or in part, with federal funds, if any, provided under or for the proposed Agreement. In this regard, all recipients or contractors shall take all necessary and reasonable steps in accordance with 49 C.F.R., Part 26, to ensure that DBEs have the maximum opportunity to compete for, and perform contracts and subcontracts for, the Contract Services.

Port Authority of Allegheny County, in compliance with 74 Pa.C.S. § 303, as may be amended, also requires that certified Diverse Businesses, ("DBs") have the maximum opportunity to compete for, and perform contracts and subcontract for, the Contract Services. In this regard, all Proposers, and the Contractor, shall make good faith efforts, in accordance with 74 Pa.C.S. § 303, to ensure that DBs have the maximum opportunity to compete for, and perform contracts and subcontracts for, the Contract Services.

Further, proposers and the Contractor shall not discriminate on the basis of race, color, religion, creed, age, disability, national origin, sex, sexual origin, gender identity or status as a parent in the award and performance of contracts or subcontracts for these Contract Services

Port Authority of Allegheny County reserves the right to reject any or all proposals.